

Payment (Receipts)

Means to record the payment from the sale of goods. And the payment service to be sold on credit or income from the other. The company's systems are used to cut and trade accounts receivable

Window to save the debt

Save data window is divided into 8 sections:

- Basic Data is recorded detailed information document repayment
- Detail is to record the details of the bill. The delivery of the responsible department
- Deposit is a detailed record of deposit. Drawn to cut pay The customer must pay
- Receive a detailed record of the payment
- VAT is to record the details. VAT
- WHT is to record the details of tax deducted at source
- Note & Attachment is to record detailed description of the notes and conditions
- Define Field is the data that users create a form to fill out information on their own tab (Define Field will only appear if it is set Define. Field only)

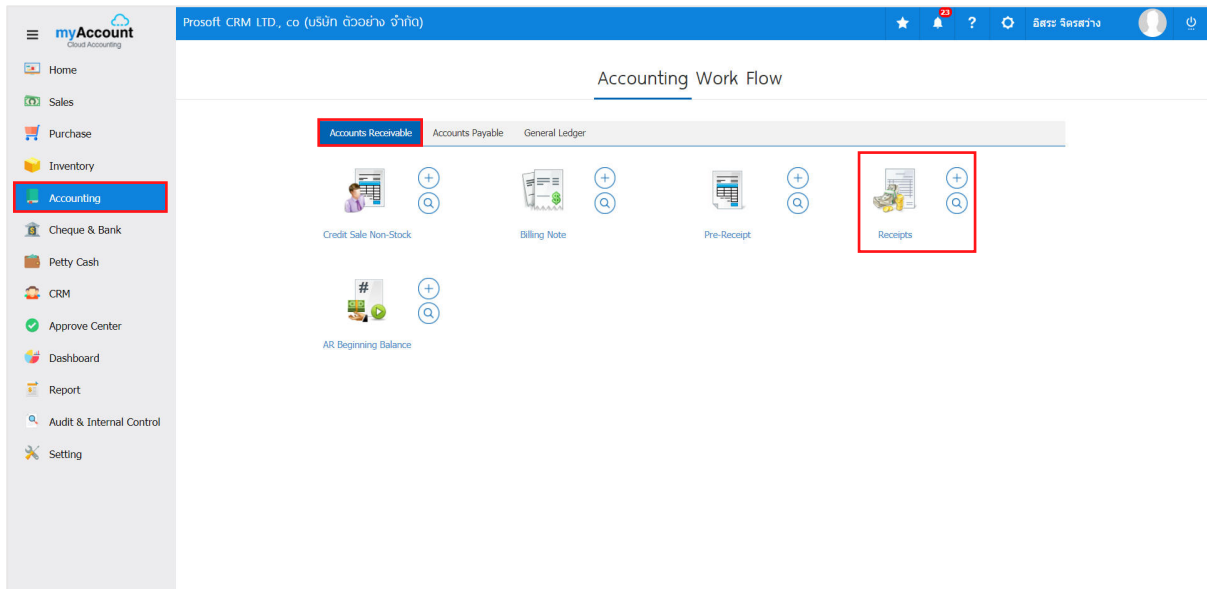
The documents recording payment

The recording of the repayment Can save two ways:

- Document repayment. Without reference document for faith / document recovery, debt reduction / Document credit non stock / invoices and receipts (pre-paid)
- Document repayment. With reference document for I / document recovery, debt reduction / Document credit non stock / invoices and receipts (pre-paid) application retrieve important information such as customer name list is displayed in the automatic payment. Users can update to complete

How to save on repayment

- The user can document the payment by pressing the "Accounting" > "Account Receivable" > "Receipts" on Figure



- The system will display a list of debts. Users can create documents, payment by pressing "New" button at the top right of the screen shown in Figure

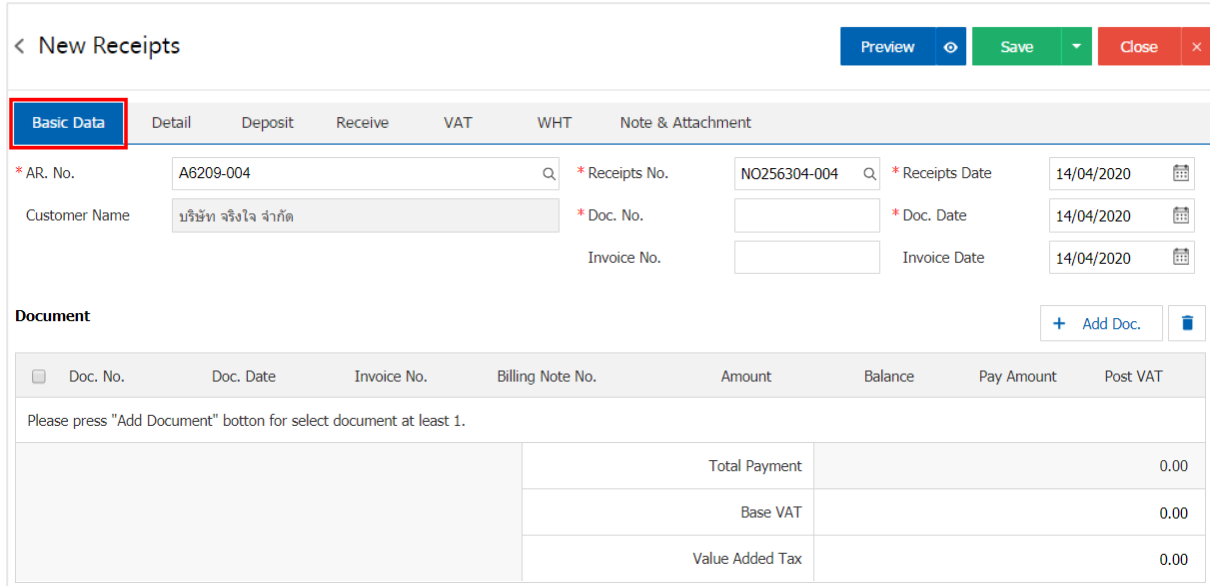
< Receipts ★ New +

All Receipts

Receipts ...	Receipts No.	Doc. Date	Doc. No.	Invoice No.	AR. No.	AR. Name	Amount	Status
<input type="checkbox"/> <input type="button" value="✎"/> <input type="button" value="✖"/>	15/05/2020	NO256305-001	15/05/2020	020	00111	CUS-119 บริษัท นานาการไฟฟ้า	32,100.00	Open
<input type="checkbox"/> <input type="button" value="✎"/> <input type="button" value="✖"/>	11/04/2020	NO256304-001	11/04/2020	0118		CUS-119 บริษัท นานาการไฟฟ้า	52,430.00	Open
<input type="checkbox"/> <input type="button" value="✎"/> <input type="button" value="✖"/>	03/04/2020	NO256304-002	03/04/2020	NO256304-002	NO256304-002	A6209-00056 หจก. กวางโจว โอดเค	2,140.00	Open
<input type="checkbox"/> <input type="button" value="✎"/> <input type="button" value="✖"/>	03/04/2020	NO256304-003	03/04/2020	NO256304-003		A6209-002 ร้าน ขายของชำ	5,000.00	Open
<input type="checkbox"/> <input type="button" value="✎"/> <input type="button" value="✖"/>	12/03/2020	NO256303-003	12/03/2020	NO256303-003		A6209-00056 หจก. กวางโจว โอดเค	1,955.43	Open
<input type="checkbox"/> <input type="button" value="✎"/> <input type="button" value="✖"/>	12/03/2020	NO256303-004	12/03/2020	NO256303-004		A6209-00056 หจก. กวางโจว โอดเค	2,140.00	Open
<input type="checkbox"/> <input type="button" value="✎"/> <input type="button" value="✖"/>	12/03/2020	NO256303-005	12/03/2020	NO256303-005		00001 บริษัท โปรซอฟท์ ไอทีโอ จำกัด	2,000.00	Open
<input type="checkbox"/> <input type="button" value="✎"/> <input type="button" value="✖"/>	06/03/2020	NO256303-001	06/03/2020	NO256303-001	NO256303-001	A6209-004 บริษัท จริ่งใจ จำกัด	71,155.00	Open
<input type="checkbox"/> <input type="button" value="✎"/> <input type="button" value="✖"/>	06/03/2020	NO256303-002	06/03/2020	NO256303-002	NO256303-002	A6210-007 บริษัท โปรซอฟท์ เอ็กพีเรียด ...	3,000.00	Open
<input type="checkbox"/> <input type="button" value="✎"/> <input type="button" value="✖"/>	06/03/2020	RR630306-000	06/03/2020	RR630306-000	RR630306-000	A6210-010 บริษัท ออนไลน์ซอฟท์ จำกัด	1,070.00	Open
<input type="checkbox"/> <input type="button" value="✎"/> <input type="button" value="✖"/>	20/02/2020	NO256302-004	20/02/2020	123456412		A6209-00056 หจก. กวางโจว โอดเค	535.00	Open
<input type="checkbox"/> <input type="button" value="✎"/> <input type="button" value="✖"/>	15/02/2020	NO256302-003	15/02/2020	RE63020001		A6209-00056 หจก. กวางโจว โอดเค	2,500.00	Open
<input type="checkbox"/> <input type="button" value="✎"/> <input type="button" value="✖"/>	07/02/2020	NO256302-001	07/02/2020	NO256302-001	NO256302-001	CIIS-066 บริษัท เลซี่ตี้ จำกัด	30,000.00	Open

1 2 3 4 5 20 Items per page 1 - 20 Items From 88 Items

3. In the "Basic Data" is to save the information document received payment such as customer ID number of the bill. On receipt, the user should fill in the form marked "*" are required Figure



New Receipts [Preview] [Save] [Close]

Basic Data | Detail | Deposit | Receive | VAT | WHT | Note & Attachment

* AR No. * Receipts No. * Receipts Date

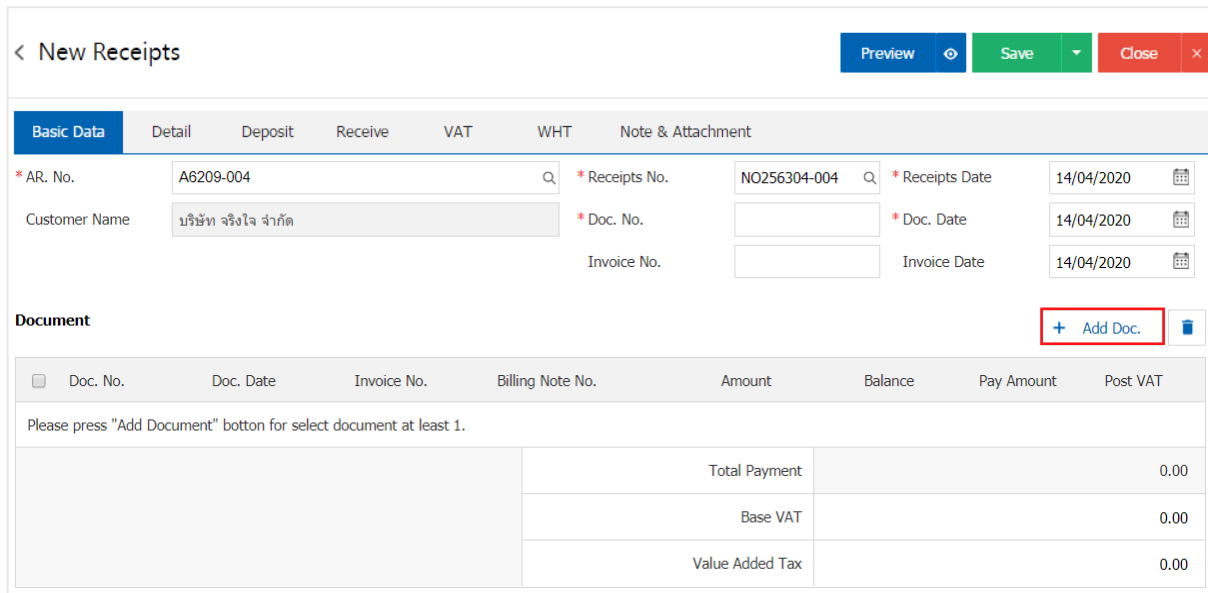
Customer Name * Doc. No. * Doc. Date

Invoice No. Invoice Date

Document + Add Doc.

Doc. No.	Doc. Date	Invoice No.	Billing Note No.	Amount	Balance	Pay Amount	Post VAT
Please press "Add Document" button for select document at least 1.							
Total Payment							0.00
Base VAT							0.00
Value Added Tax							0.00

4. In the list of documents. Users can add multiple documents by pressing the "+ Add Doc" document Figure



New Receipts [Preview] [Save] [Close]

Basic Data | Detail | Deposit | Receive | VAT | WHT | Note & Attachment

* AR No. * Receipts No. * Receipts Date

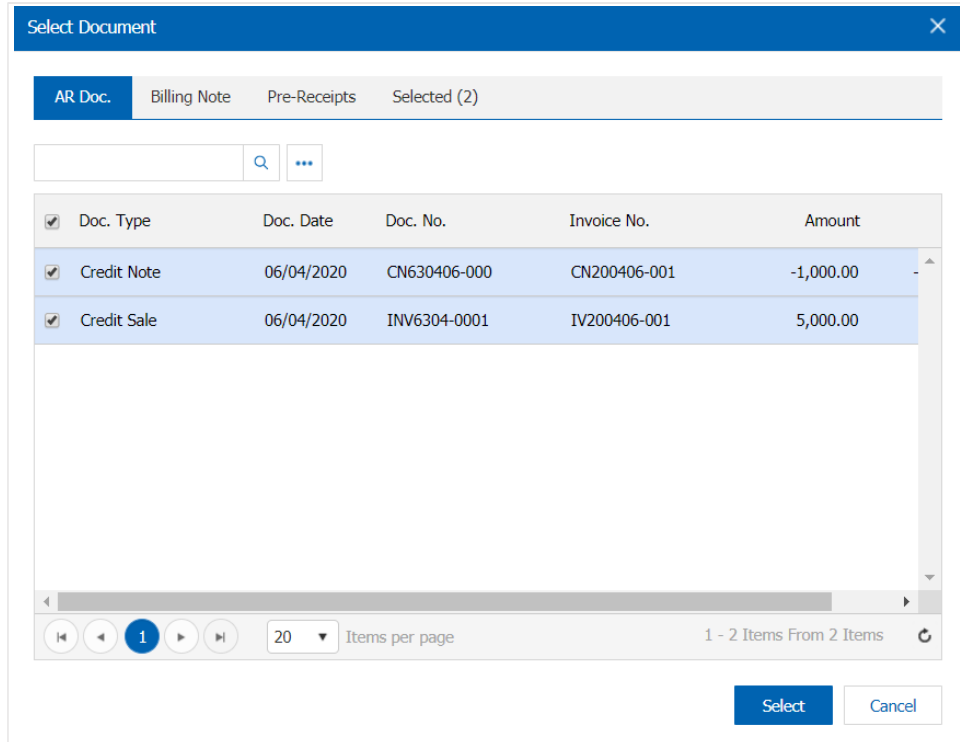
Customer Name * Doc. No. * Doc. Date

Invoice No. Invoice Date

Document + Add Doc.

Doc. No.	Doc. Date	Invoice No.	Billing Note No.	Amount	Balance	Pay Amount	Post VAT
Please press "Add Document" button for select document at least 1.							
Total Payment							0.00
Base VAT							0.00
Value Added Tax							0.00

5. The system will show all information such as document type, document, document, document number, the date, the amount shown

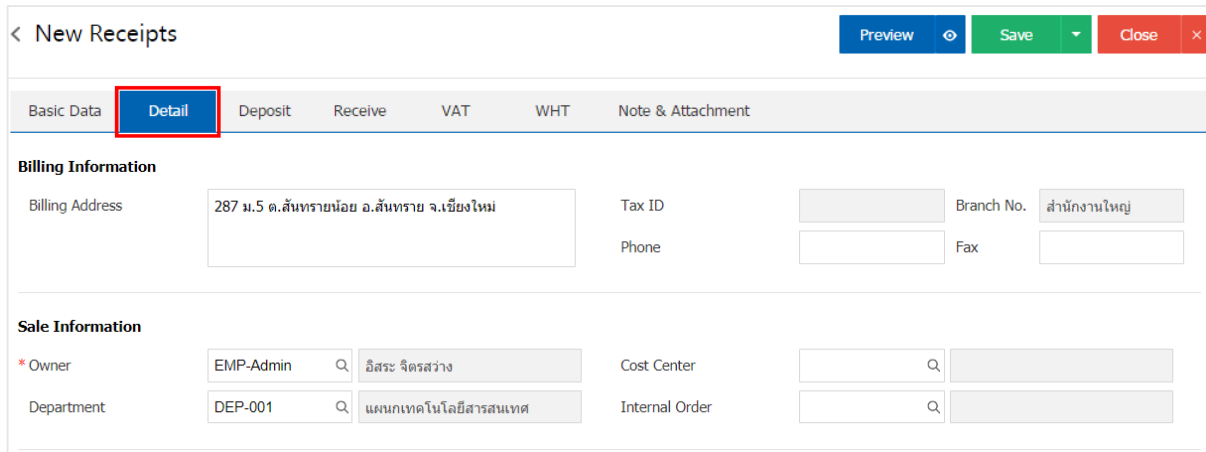


* Note: If the documents are produced. Users can print documents, document type, document number, the date and other information channels searchable

6. The user can set the amount paid for each item. To receive the payment as

Doc. No.	Doc. Date	Invoice No.	Billing Note No.	Amount	Balance	Pay Amount	Post VAT
CN630406-000	06/04/2020	CN200406-001		-1,000.00	-1,000.00	-1,000.00	
INV6304-0001	06/04/2020	IV200406-001		5,000.00	5,000.00	5,000.00	
					Total Payment		4,000.00
					Base VAT		0.00
					Value Added Tax		0.00

7. In the "Detail" will be based on information available at the customer's address is set to display the address of the customer from beginning users to edit data in this section. Including those responsible Department responsible Figure



The screenshot shows the 'New Receipts' form with the 'Detail' tab selected. The form is divided into 'Billing Information' and 'Sale Information' sections.

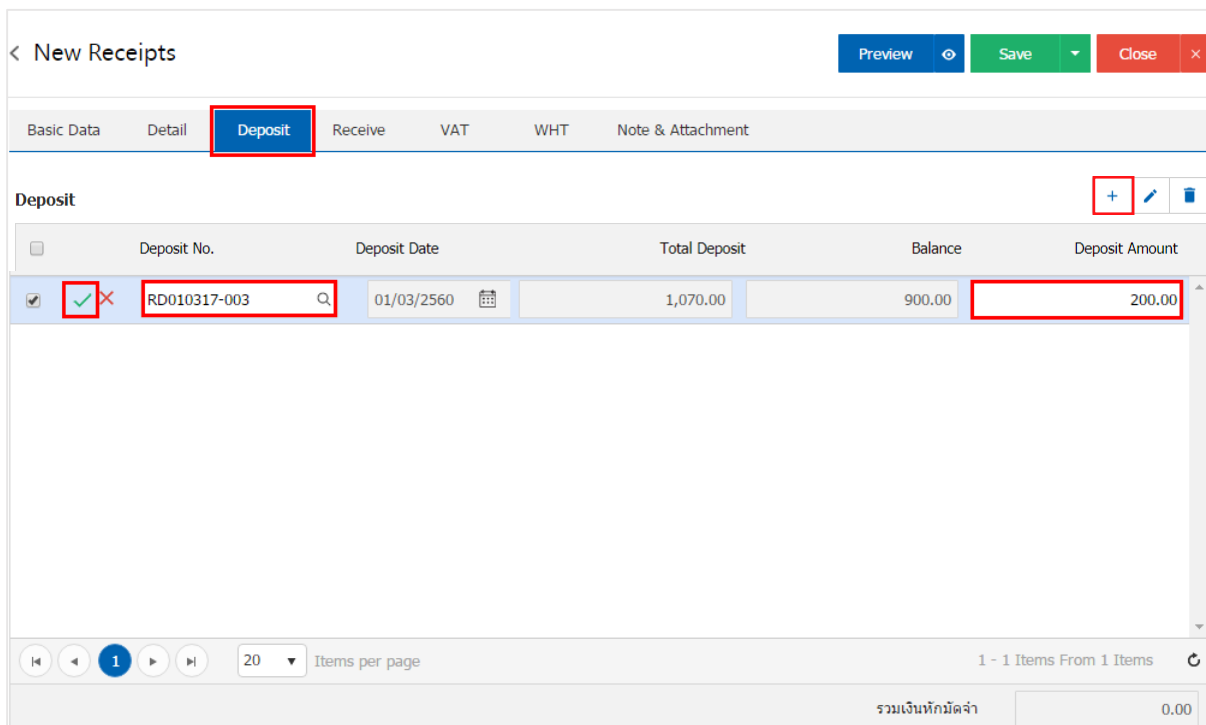
Billing Information:

- Billing Address: 287 ม.5 ด.สันทรายน้อย อ.สันทราย จ.เชียงใหม่
- Tax ID: [Empty]
- Branch No.: สำนักงานใหญ่
- Phone: [Empty]
- Fax: [Empty]

Sale Information:

- * Owner: EMP-Admin | อีสระ จิตรสว่าง
- Cost Center: [Empty]
- Department: DEP-001 | แผนกเทคโนโลยีสารสนเทศ
- Internal Order: [Empty]

8. In the "Deposit" is a reference document deposit. The deposit can be pulled The topper to receive the customer must pay for this by pressing the "+" > "select the document deposit" > "Enter the amount you want to edit" > "✓" to save the image



The screenshot shows the 'New Receipts' form with the 'Deposit' tab selected. A table of deposit records is displayed.

	Deposit No.	Deposit Date	Total Deposit	Balance	Deposit Amount
<input checked="" type="checkbox"/>	RD010317-003	01/03/2560	1,070.00	900.00	200.00

At the bottom of the form, there is a pagination control showing '1 - 1 Items From 1 Items' and a total amount field labeled 'รวมเงินหักมัดจำ' with a value of 0.00.

9. In the "Receive" is to save the details on how to receive a cash payment. Users must log on to customers. Payment has come. Either in the form of cash Check / credit card or money transfer, etc. "includes all money paid" must be equal. "Total revenue of" Figure

< New Receipts

Preview
Save
Close

Basic Data

Detail

Deposit

Receive

VAT

WHT

Note & Attachment

Cash	150.00		Total	4,000.00
Other Expenses	50.00		Other Revenue	200.00
Bank Fees	25.00		Interest Receive	31.49
Sale Discount	25.00			
Cheque	0.00			
Deposit	0.00			
Credit Card	0.00			
Transfer	0.00		Over Receipt	0.00
Withholding Tax	0.00		Loss Receipt (-)	0.00
Total Payment	250.00		Total Revenue	4,231.49

Balance Receive 3,981.49

Cheque เพิ่มเช็ค +

<input type="checkbox"/>	Type	Bank	Branch	CQ No./Credit ...	CQ Date/Expir...	Amount	Balance Amo...	Deduct Amo...	Remark
<input checked="" type="checkbox"/>	Cheque	Bank-001			14/04/2020	100.00	100.00	100.00	
Total						0.00			

Transfer In +

<input type="checkbox"/>	Bank Account	Bank	Branch	Account Num...	Amount	Remark
<input checked="" type="checkbox"/>	KTB	ธนาคารกรุงไทย	เมือง	2562534521	100.00	
Total					0.00	

10. In the "VAT" is a detailed record of VAT. The system displays the current value added tax as the main tax from recorded data. Users can add or edit the VAT by pressing the "+" button to add information. Value added "✎" to make a change. The system will retrieve the user has set up a tax. "The debtor" and "tax preferences" and the system will automatically calculate the tax form

< New Receipts Preview Save Close

Basic Data Detail Deposit Receive **VAT** WHT Note & Attachment

Value Added Tax + ✎ 🗑

Invoice No.	Invoice Date	Description	Base VAT	% VAT	VAT Amount
RV030417	14/04/2020	Receipt from บริษัท จริงใจ จำกัด	518.51	7.00	36.30

Base VAT: 518.51 | VAT Amount: 36.30

Add VAT ✕

* Invoice No.

* Invoice Date

* Description

* Base VAT

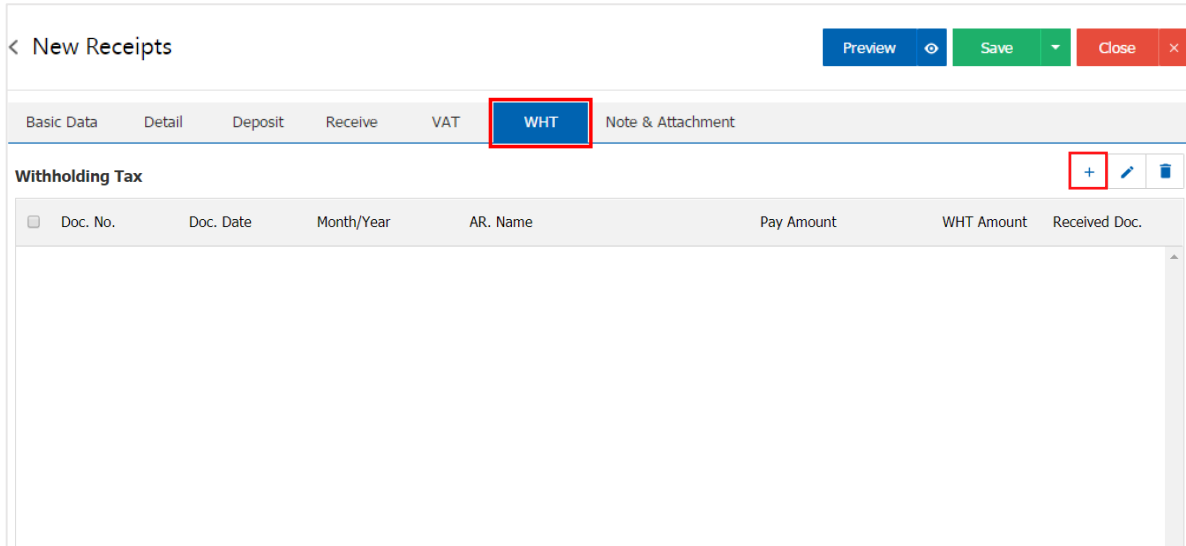
* VAT

* VAT Amount

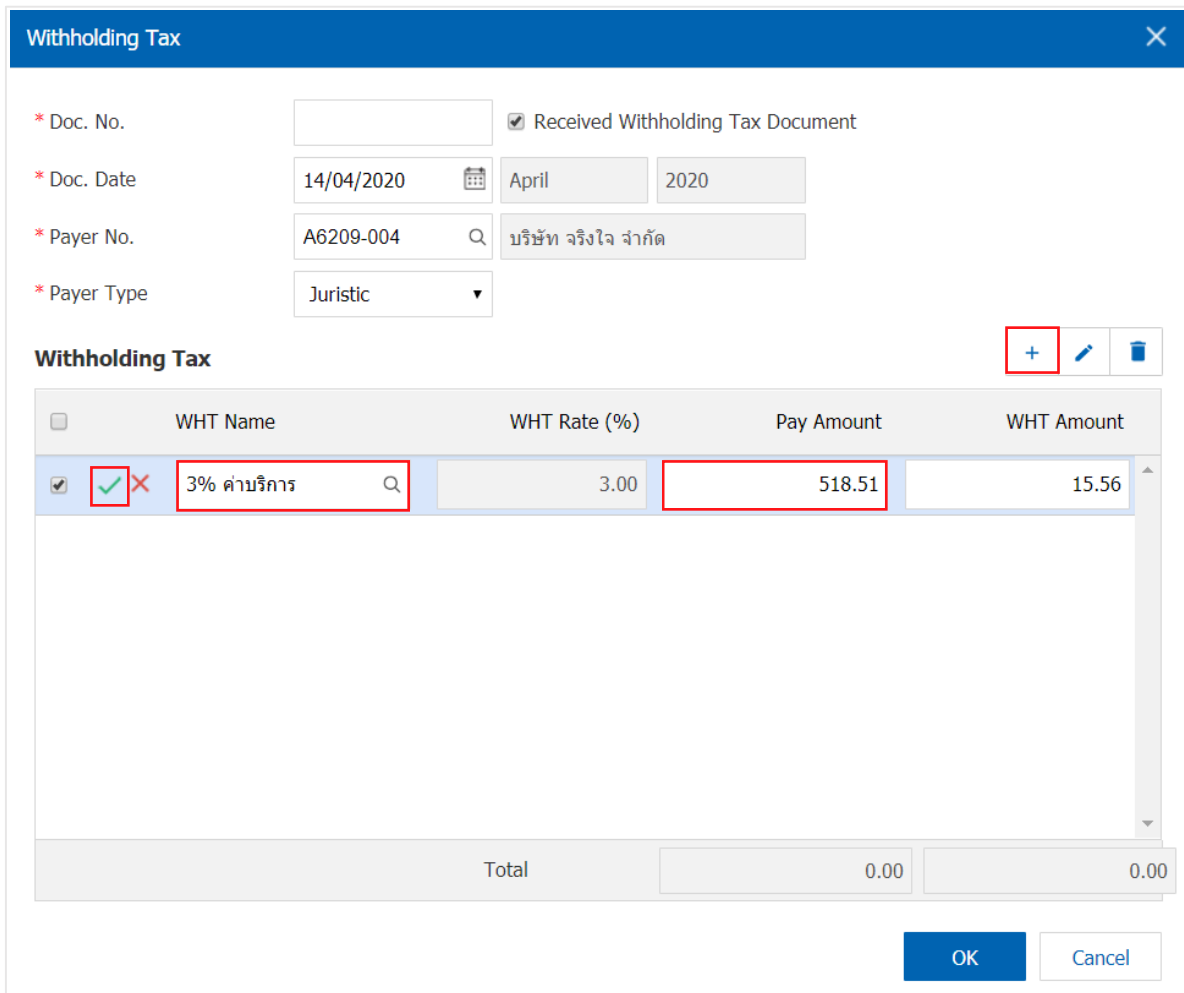
* Period No.

Type * Time

11. In the "WHT" is to save tax withholding in cases where tax is deducted at source by pressing the "+" button, the system will display a window to save tax is deducted at source by the user. should fill in the form marked "*" are required, then press the "+" button to create a list of tax withholding, the user may select "tax bracket"> "enter the amount you pay"> " ✓ "to Brian save data shown in Figure



The screenshot shows the 'New Receipts' form with the 'WHT' tab selected. The 'Withholding Tax' section is empty, and a red box highlights the '+' button in the top right corner of the section.



The screenshot shows the 'Withholding Tax' dialog box with the following fields filled out:

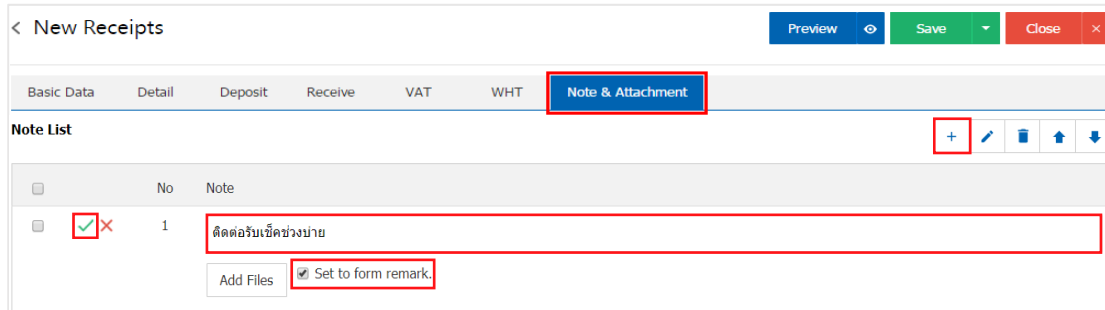
- * Doc. No. (empty)
- * Doc. Date: 14/04/2020 (April 2020)
- * Payer No.: A6209-004 (บริษัท จรุงใจ จำกัด)
- * Payer Type: Juristic
- Received Withholding Tax Document:

The 'Withholding Tax' table is as follows:

WHT Name	WHT Rate (%)	Pay Amount	WHT Amount
<input checked="" type="checkbox"/> 3% ค่าบริการ	3.00	518.51	15.56
Total		0.00	0.00

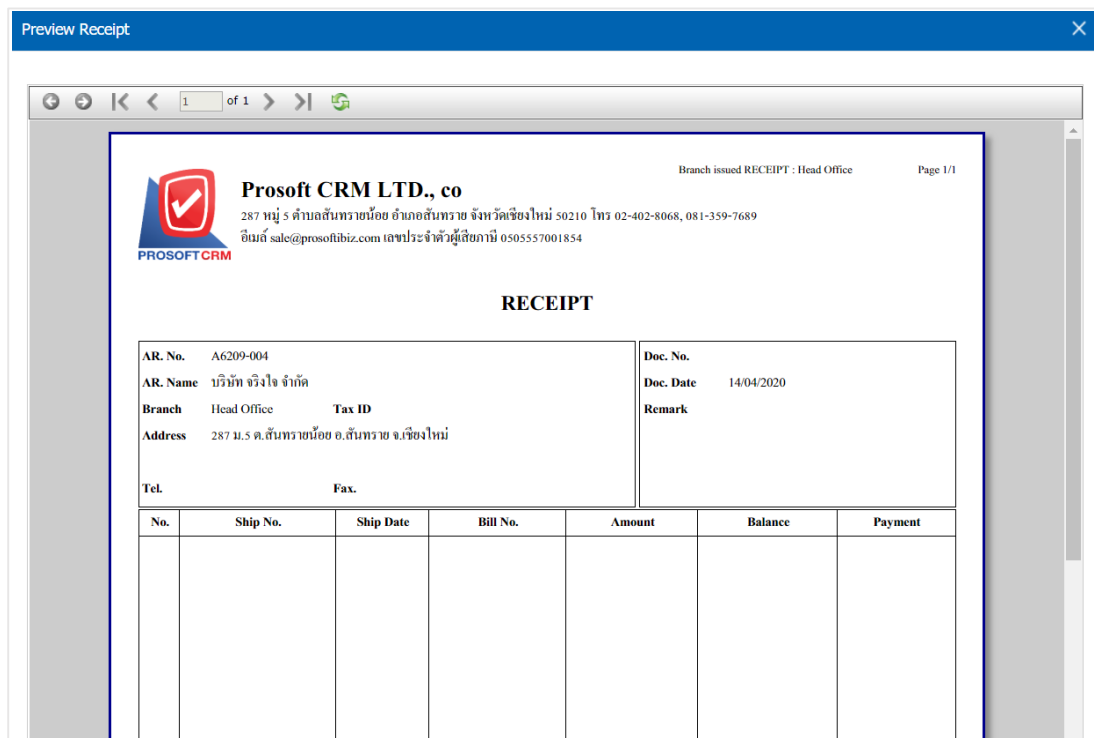
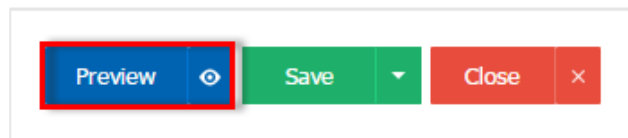
A red box highlights the '+' button in the top right corner of the table.

12. In the "Note & Attachment" is to note the bill. Users can specify the notes you want by pressing the "+"> "specify the desired"> "✓ Set to form remark" used in the definition. Because the bill of over 1 and up to the present in the form> " ✓ " to save the image



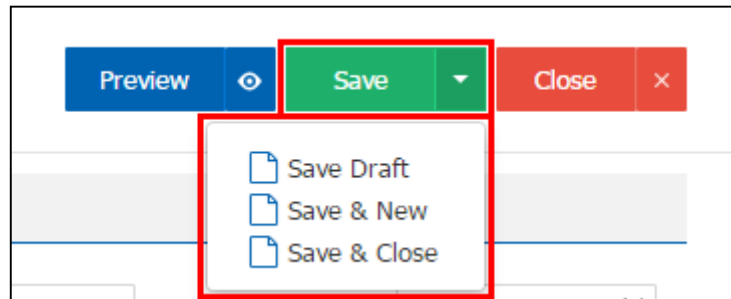
- * Note: The " ↑ " and " ↓ " to scroll the text up. Or according to user requirements
- * Note: If the user has other documents. According to the document, to be paid users can "Add Files" documents other

13. The user can press the "Preview" button to save the document before receiving payment. To determine the accuracy of the data shown in Figure



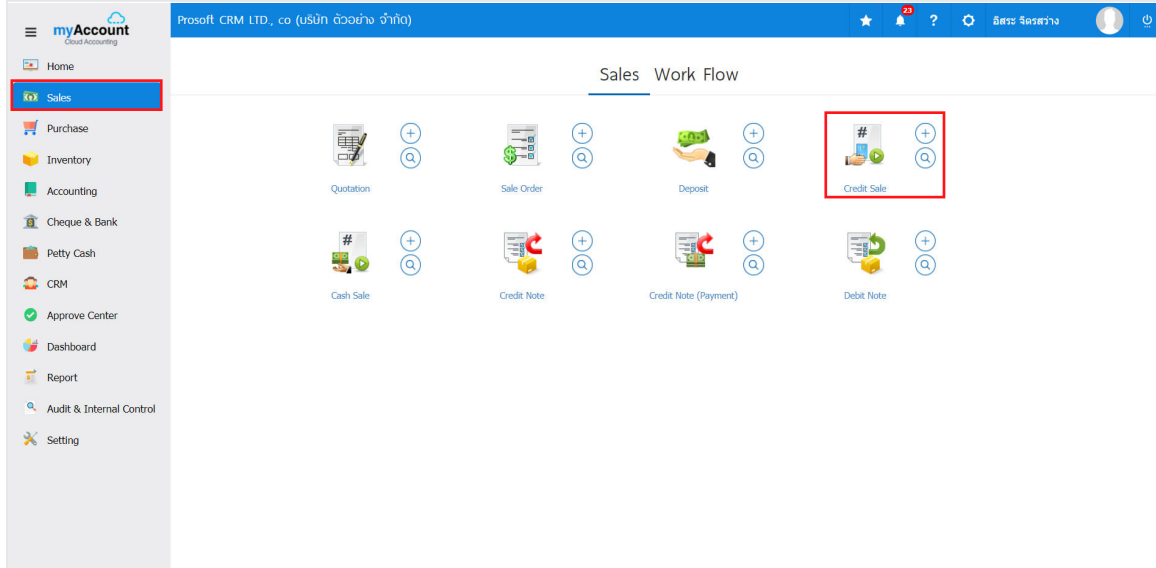
14. After the check is complete, press the "Save" button at the top right of the screen to save the document received payment. The recorded data can be divided into 4 recording format:

- Save to save the document normally paid. Available data show that the record is complete
- Save Draft to save a draft document. When users save documents already paid. The system will display the document drafts paid immediately
- Save & New to save and open documents recording payment of debt. When a user logs Information documents already paid. The system will display the recorded document repayment immediately
- Save & Close is to save and back pages of the debt. When a user logs Documents already paid the system will display a list back all the debt immediately



The document opens the document for payment based on faith

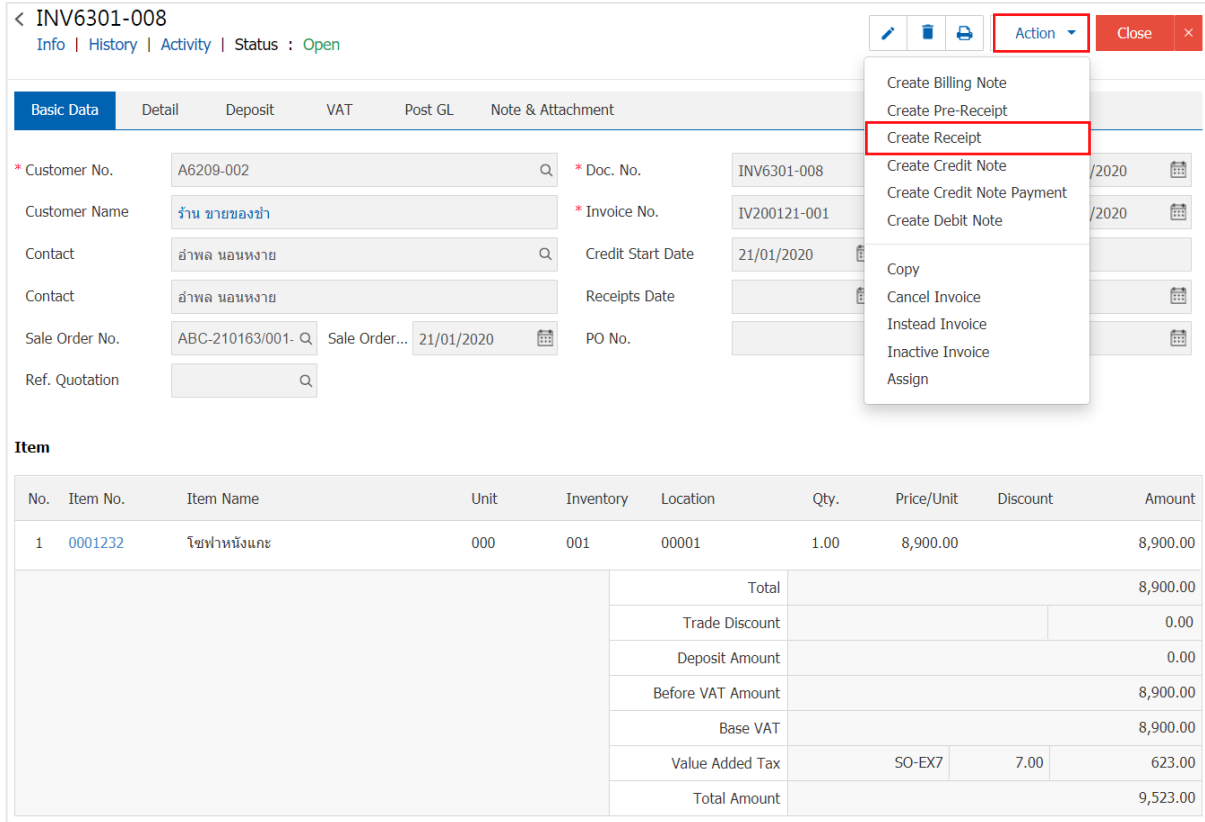
1. The user can open the document received payment. The reference document for it by pressing Menu "Sales"> "Credit Sale" on Figure



2. The system will display the list for that. The user must select the document believe that a sale of "Open" or "Partial" is shown in Figure

Doc. Date	Doc. No.	Customer No.	Customer Name	Total Amount	Status	Invoice No.	Ref. Sale Order	Ref. Quc
24/01/2020	INV6301-012	A6209-002	ร้าน ขายของชำ	68,480.00	Close	IV200124-001		
22/01/2020	INV6301-011	A6209-001	บริษัท ลูกค้าใหม่	9,523.00	Partial	IV200122-002		
21/01/2020	INV6301-008	A6209-002	ร้าน ขายของชำ	9,523.00	Open	IV200121-001	ABC-210163/00...	
21/01/2020	INV6301-009	A6209-004	บริษัท จริงใจ จำกัด	9,523.00	Close	IV200121-002	ABC-210163/00...	
13/01/2020	INV6301-006	K0001-001	ทดสอบ ทดสอบ	65,000.00	Open	IV200113-001	ABC-130163/00...	
11/01/2020	INV6301-004	A6209-001	บริษัท ลูกค้าใหม่	2,675.00	Open	IV200111-001		
11/01/2020	INV6301-004	A6209-001	บริษัท ลูกค้าใหม่	2,675.00	Open	IV200111-001		
11/01/2020	INV6301-004	A6209-001	บริษัท ลูกค้าใหม่	2,675.00	Open	IV200111-001		
11/01/2020	INV6301-004	A6209-001	บริษัท ลูกค้าใหม่	2,675.00	Open	IV200111-001		
11/01/2020	INV6301-005	A6209-001	บริษัท ลูกค้าใหม่	5,350.00	Open	IV200111-002		
10/01/2020	INV6301-003	A6210-009	บริษัท ขายของ จำกัด	42,051.00	Open	IV200110-001	ABC-100163/00...	
07/01/2020	INV6301-001	A6209-001	บริษัท ลูกค้าใหม่	321,000.00	Open	IV200107-001	ABC-070163/00...	
07/01/2020	INV6301-002	A6301-033	บริษัท โบบันช่วยเทคโนโลยี จำกัด	2 675.00	Open	IV200107-002	ABC-070163/00...	

3. Then, the user presses the "Action" on the top right of the screen. Then select the "Create Receipt" will show Pop - up to the user to open a document confirming payment of Figure

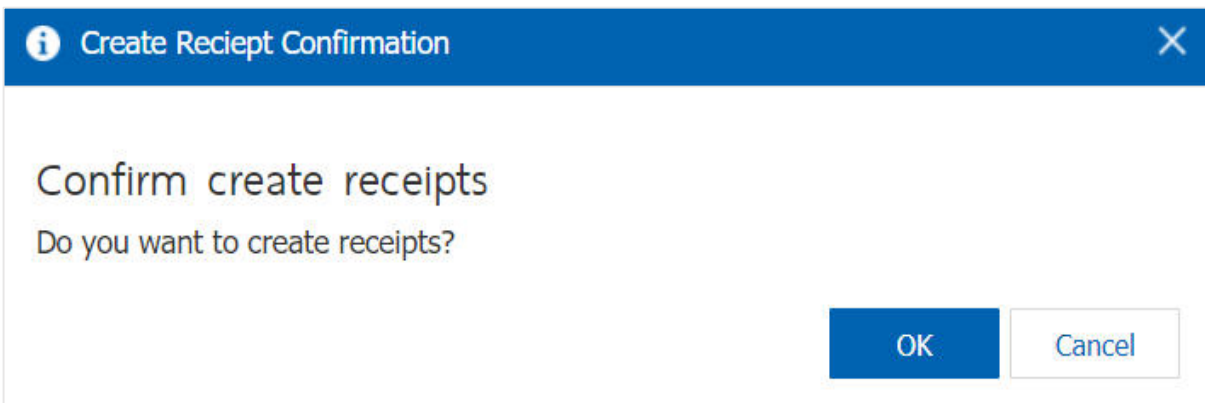


The screenshot shows the Prosoft CRM interface for invoice INV6301-008. The 'Action' dropdown menu is open, and 'Create Receipt' is highlighted. The invoice details are as follows:

* Customer No.	A6209-002	* Doc. No.	INV6301-008
Customer Name	ร้าน ขายของชำ	* Invoice No.	IV200121-001
Contact	อำเภอ นนทบุรี	Credit Start Date	21/01/2020
Contact	อำเภอ นนทบุรี	Receipts Date	
Sale Order No.	ABC-210163/001	PO No.	
Ref. Quotation			

The 'Item' table below the invoice details is as follows:

No.	Item No.	Item Name	Unit	Inventory	Location	Qty.	Price/Unit	Discount	Amount
1	0001232	โซฟาหนังกะ	000	001	00001	1.00	8,900.00		8,900.00
Total									8,900.00
Trade Discount									0.00
Deposit Amount									0.00
Before VAT Amount									8,900.00
Base VAT									8,900.00
Value Added Tax									50-EX7 7.00 623.00
Total Amount									9,523.00



The screenshot shows a 'Create Receipt Confirmation' dialog box. The text inside the dialog is:

Confirm create receipts
Do you want to create receipts?

At the bottom right, there are two buttons: 'OK' and 'Cancel'.

4. When a user opens a document confirming the payment is complete. The system will display a form of document receipt and display customer information was derived from sales documents that users should automatically fill in the form. Marked "*" to complete the picture

< New Receipts

Preview
Save
Close

Basic Data
Detail
Deposit
Receive
VAT
WHT
Post GL
Note & Attachment
Define Field

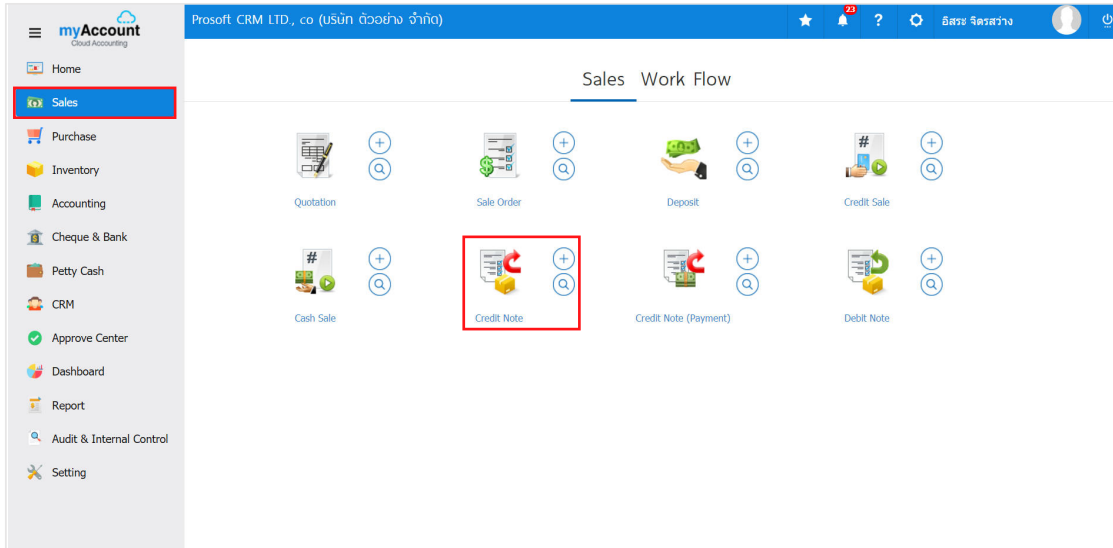
* AR. No.	<input type="text" value="A6209-002"/>	* Receipts No.	<input type="text" value="NO256304-004"/>	* Receipts Date	<input type="text" value="14/04/2020"/>
Customer Name	<input type="text" value="ร้าน ขายของชำ"/>	* Doc. No.	<input type="text"/>	* Doc. Date	<input type="text" value="14/04/2020"/>
		Invoice No.	<input type="text"/>	Invoice Date	<input type="text"/>

Document + Add Doc.

<input type="checkbox"/>	Doc. No.	Doc. Date	Invoice No.	Billing Note No.	Amount	Balance	Pay Amount	Post VAT
<input type="checkbox"/>	INV6301-008	21/01/2020	IV200121-001		9,523.00	9,523.00	<input type="text" value="9,523.00"/>	<input type="checkbox"/>
						Total Payment		9,523.00
						Base VAT		0.00
						Value Added Tax		0.00

Opening a payment document based on a return document, credit memo

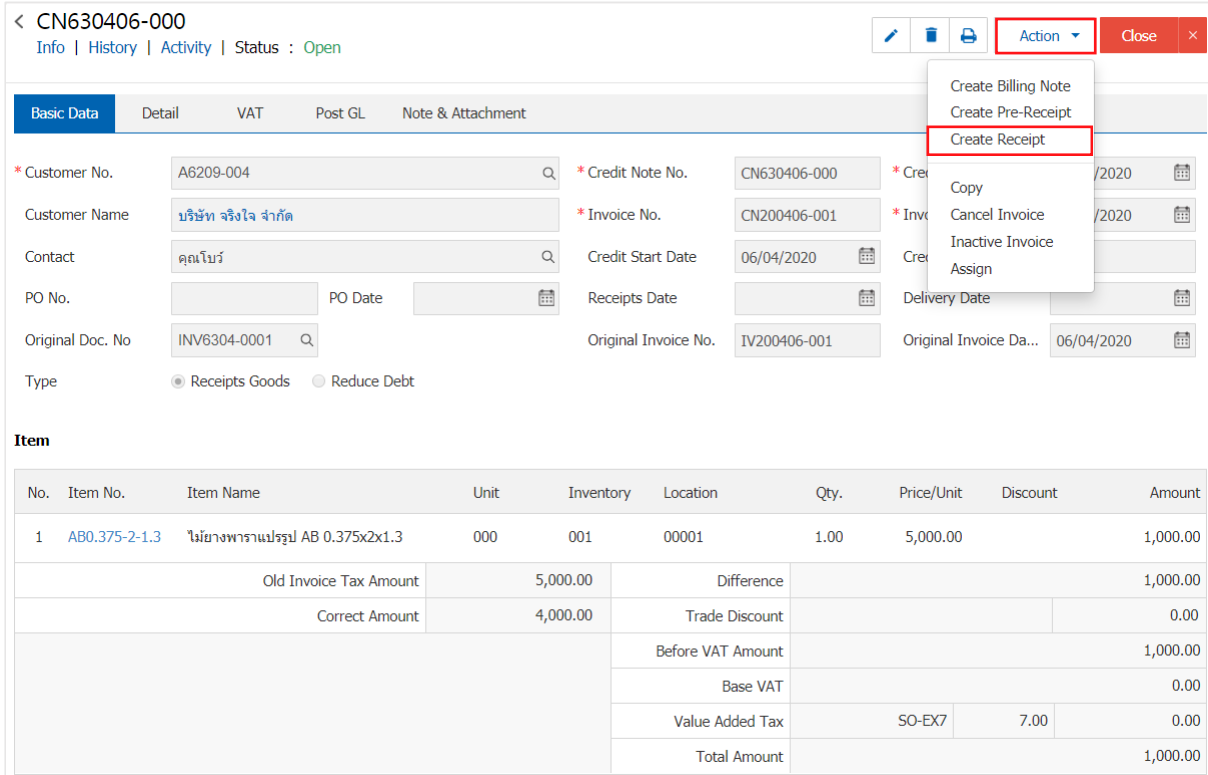
- The user can open the payment document by referring to the return document, credit memo by pressing the "Sales" menu > "Credit Note" as shown



- The system will display a return list screen, a credit memo. The user must select a return document, credit memo with the status "Open" or "Partial". As shown

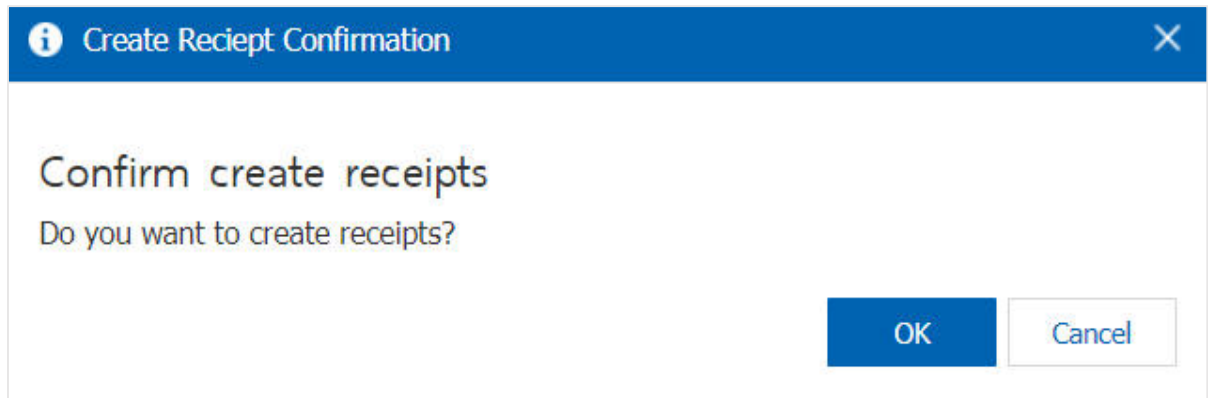
Doc. Date	Doc. No.	Original Invoice No.	Customer No.	Customer Name	Total Amount	Status	Owner
06/04/2020	CN630406-000	IV200406-001	A6209-004	บริษัท จรุงใจ จำกัด	1,000.00	Open	นฤมล เนตรสว่าง
03/04/2020	CN630403-000	CS-200403-002	A6209-001	บริษัท ลูกคำใหม่	762.38	Open	อิสระ จิตรสว่าง
06/03/2020	CN630306-000	IV200306-001	A6210-007	บริษัท โปรซอฟท์ เน็กเฟิร์ด จำกัด	9,695.27	Open	อิสระ จิตรสว่าง
22/12/2019	SR611222001	IV611205001	CENTERP	บริษัท บริษัท บิวเทรียม จำกัด ...	25,900.00	Open	นฤมล เนตรสว่าง
20/12/2019	CN621220-0001	IV191220-001	A6210-010	บริษัท ออนไลน์ซอฟท์ จำกัด	69,550.00	Open	อิสระ จิตรสว่าง
25/11/2019	CN621125-000		A6209-002	ร้าน ขายของชำ	267.50	Open	นฤมล เนตรสว่าง
08/11/2019	CN621108-000	IV191108-001	A6209-004	บริษัท จรุงใจ จำกัด	133.75	Close	อิสระ จิตรสว่าง
25/10/2019	CN621025-000		A6209-002	ร้าน ขายของชำ	192.60	Open	อิสระ จิตรสว่าง
25/10/2019	CN621025-001		A6209-004	บริษัท จรุงใจ จำกัด	9,523.00	Close	อิสระ จิตรสว่าง
21/04/2019	CN620421-000	IV190720-001	CUS-039	บริษัท นานาการไฟฟ้า จำกัด	9,469.50	Open	อิสระ จิตรสว่าง
25/03/2019	CN620325-000		CUS-00018	ตัวอย่าง	321.00	Open	นฤมล เนตรสว่าง
07/02/2019	CN620207-000	IV190207-005	CUS-081	บริษัท ขายตั้งจุงใจจำกัด	12,840.00	Close	อิสระ จิตรสว่าง
06/12/2018	CN611206-001	IV181204-002	CUS-007	บริษัท แอล.พี.เอ็น.ตีเวลลอป...	214.00	Open	อิสระ จิตรสว่าง

3. Then, the user Press the "Action" button at the top right of the program screen and select the "Create Receipt" command. The system will display Pop up to allow the user to confirm the opening of the payment document



The screenshot shows the Prosoft CRM interface for document CN630406-000. The 'Action' menu is open, and 'Create Receipt' is highlighted. The interface includes fields for Customer No., Customer Name, Contact, PO No., Original Doc. No., Credit Note No., Invoice No., Credit Start Date, Receipts Date, Delivery Date, and Original Invoice No. Below these fields is an 'Item' table with columns for No., Item No., Item Name, Unit, Inventory, Location, Qty., Price/Unit, Discount, and Amount.

No.	Item No.	Item Name	Unit	Inventory	Location	Qty.	Price/Unit	Discount	Amount
1	AB0.375-2-1.3	ไม้ยางพาราแปรรูป AB 0.375x2x1.3	000	001	00001	1.00	5,000.00		1,000.00
Old Invoice Tax Amount				5,000.00	Difference				1,000.00
Correct Amount				4,000.00	Trade Discount				0.00
					Before VAT Amount				1,000.00
					Base VAT				0.00
					Value Added Tax	SO-EX7	7.00		0.00
					Total Amount				1,000.00



The screenshot shows a 'Create Receipt Confirmation' dialog box. The text inside the dialog reads: 'Confirm create receipts' and 'Do you want to create receipts?'. There are two buttons at the bottom: 'OK' and 'Cancel'.

4. When the user confirm the opening of the payment document successfully. The system will display the form screen. Create a settlement document and display the customer information that is referenced from the recoverable document, credit memos automatically. The user should fill in a form with a "*" Mark as the picture

< New Receipts

Preview
Save
Close

Basic Data

Detail Deposit Receive VAT WHT Post GL Note & Attachment Define Field

*AR. No.

Customer Name

*Receipts No.

*Doc. No.

Invoice No.

*Receipts Date

*Doc. Date

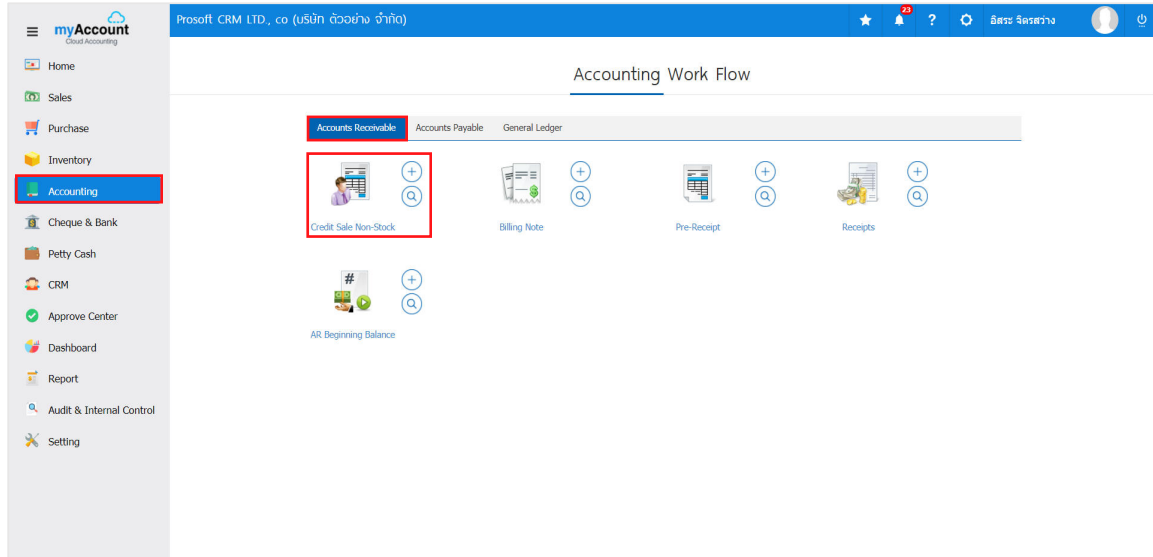
Invoice Date

Document + Add Doc.

<input type="checkbox"/>	Doc. No.	Doc. Date	Invoice No.	Billing Note No.	Amount	Balance	Pay Amount	Post VAT
<input type="checkbox"/>	CN630406-000	06/04/2020	CN200406-001		-1,000.00	-1,000.00	-1,000.00	<input type="checkbox"/>
					Total Payment			-1,000.00
					Base VAT			0.00
					Value Added Tax			0.00

The document opens repayment Other documents the debtor

1. The user can open the document received payment. Papers set by other debtors, press Menu "Accounting" > "Account Receivable" > "Credit Sale Non-Stock", as shown in Figure



2. The system will display the list of other debtors. The user must select the document debtors other status "Open" or "Partial" is shown in Figure

Doc. Date	Doc. No.	Customer No.	Customer Name	Total Amount	Status	Invoice No.	Ref. Sale Order	Owner
07/02/2020	AR630207-000	A6209-005	บริษัท ขาวของดี จำกัด	535.00	Close	AR630207-000		อิสระ จิตรรส
24/01/2020	AR630124-000	A6209-002	ร้าน ขยายของชำ	10,000.00	Cancel	AR630124-000		อิสระ จิตรรส
24/01/2020	AR630124-001	A6209-002	ร้าน ขยายของชำ	10,000.00	Open			อิสระ จิตรรส
10/01/2020	AR630110-0001	A6209-006	บริษัท ขนสินค้า จำกัด	26,750.00	Close	AR630110-0001		อิสระ จิตรรส
02/01/2020	AR630102-000	A6209-00056	ลูกค้า	2,140,000,0...	Open	AR630102-000		นฤมล เบนตร
20/12/2019	AR621220-0001	A6209-004	บริษัท จรุงใจ จำกัด	3,210.00	Close	AR621220-0001		อิสระ จิตรรส
22/11/2019	AR621122-000	A6209-004	บริษัท จรุงใจ จำกัด	3,745.00	Close	AR621122-000		อิสระ จิตรรส
08/11/2019	AR621108-000	A6209-004	บริษัท จรุงใจ จำกัด	5,000.00	Close	AR621108-000		อิสระ จิตรรส
20/09/2019	AR620920-000	A6209-002	ร้าน ขยายของชำ	21,400.00	Close	AR620917-000		นฤมล เบนตร
26/06/2019	AR620626-000	CUS-101	คุณ เต็มย	6,000.00	Open	AR620626-000		นฤมล เบนตร
25/06/2019	AR620625-000	CUS-033	คุณ อรอนงค์	1,070.00	Open	AR620625-000		นฤมล เบนตร
30/04/2019	AR620430-000	CUS-039	บริษัท นานาการไฟฟ้า จำกัด	32,100.00	Close	AR620627-000		นฤมล เบนตร
30/04/2019	AR620430-001	CUS-039	บริษัท นานาการไฟฟ้า จำกัด	32,100.00	Close	AR620430-001		นฤมล เบนตร

3. Then, the user presses the "Action" on the top right of the screen. Then select the "Create Receipt" will show Pop - up to the user to open a document confirming payment of Figure

< AR630124-001

Info | History | Activity | Status : Open
Action
Close

Basic Data

Detail

Deposit

VAT

Post GL

Note & Attachment

* Customer No.

Customer Name

Contact

PO No. PO Date

Ref. Sale Order

* Doc. No.

Invoice No.

Ship No.

Credit (Day)

Income

No.	Income No.	Income Name	Description	Amount
1	0001	รายได้จากการบริการ	รายได้บริการ	10,000.00
Total				10,000.00
Trade Discount				0.00
Deposit Amount				0.00
Before VAT Amount				10,000.00
Base VAT				10,000.00
Value Added Tax		SO-NO	0.00	0.00
Total Amount				10,000.00

×

Create Receipt Confirmation

Confirm create receipts

Do you want to create receipts?

OK

Cancel

4. When a user opens a document confirming the payment is complete. The system will display a form of document receipt and display customer documents referenced from the accounts of other users should fill in automatically. The form marked "*" to complete the picture

< New Receipts

Preview
Save
Close

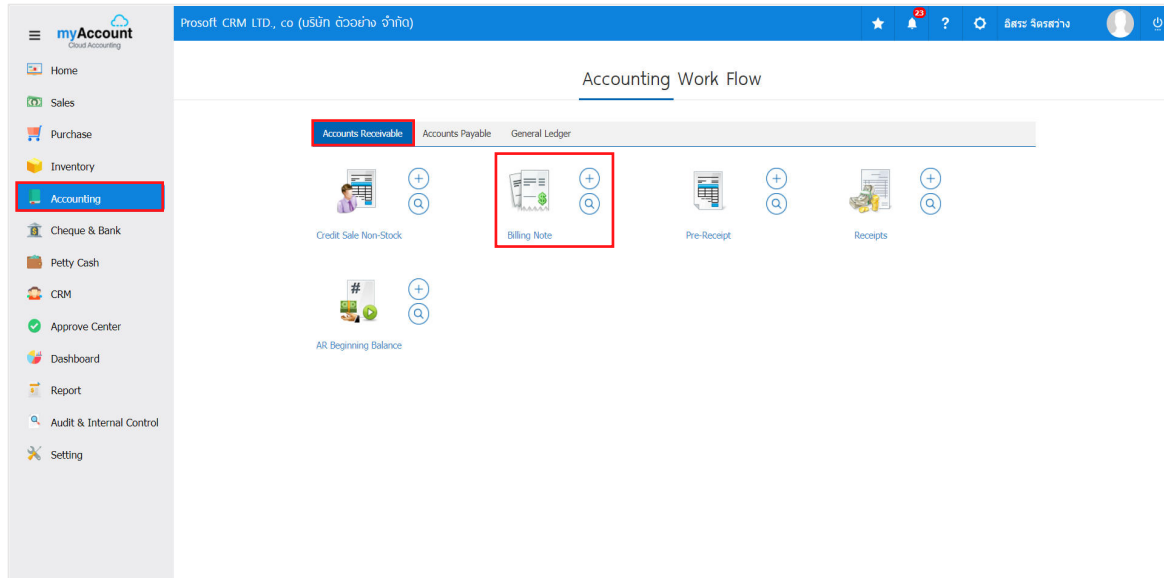
Basic Data	Detail	Deposit	Receive	VAT	WHT	Post GL	Note & Attachment	Define Field
* AR. No.	<input type="text" value="A6209-004"/>						* Receipts No.	<input type="text" value="NO256304-004"/>
Customer Name	<input type="text" value="บริษัท จรุงใจ จำกัด"/>						* Receipts Date	<input type="text" value="14/04/2020"/>
							* Doc. No.	<input type="text"/>
							* Doc. Date	<input type="text" value="14/04/2020"/>
							Invoice No.	<input type="text"/>
							Invoice Date	<input type="text"/>

Document + Add Doc.

<input type="checkbox"/>	Doc. No.	Doc. Date	Invoice No.	Billing Note No.	Amount	Balance	Pay Amount	Post VAT
<input type="checkbox"/>	CN630406-000	06/04/2020	CN200406-001		-1,000.00	-1,000.00	<input type="text" value="-1,000.00"/>	<input type="checkbox"/>
					Total Payment			-1,000.00
					Base VAT			0.00
					Value Added Tax			0.00

To open a document based payment invoices

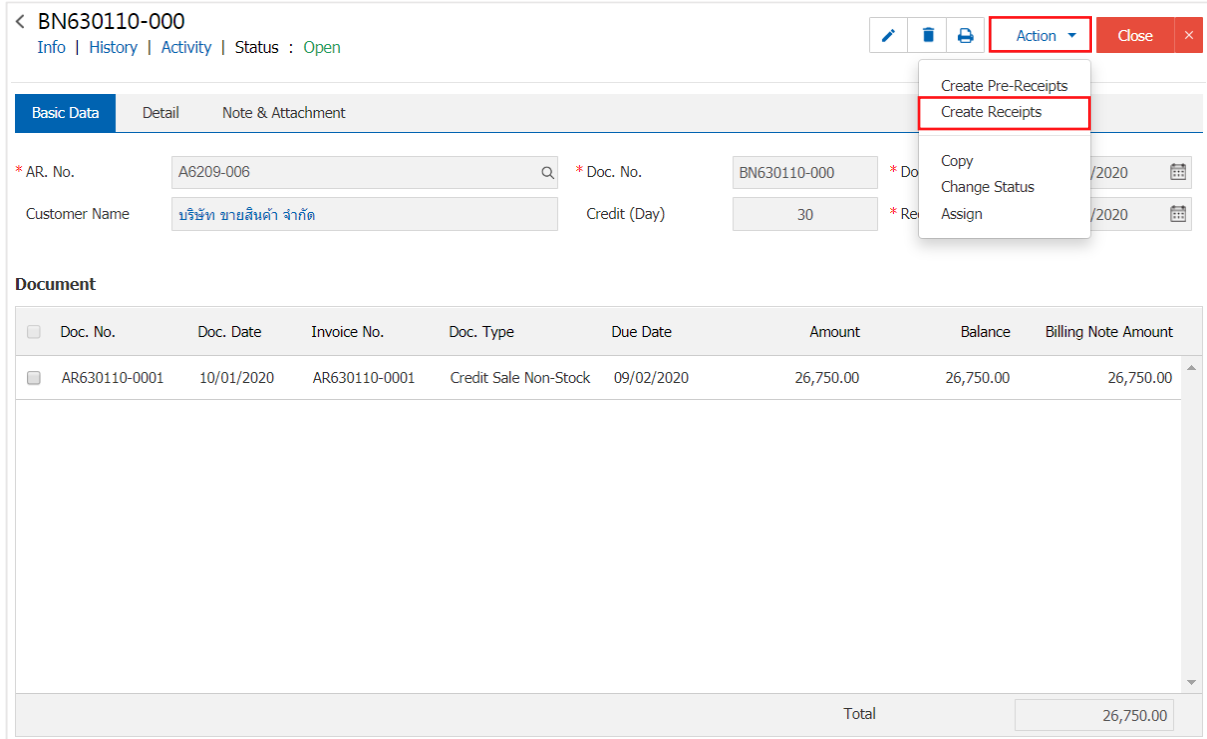
1. The user can open the document received payment. Based Billing menu by pressing the "Accounting"> "Account Receivable" > "Billing Note" in Figure



2. The system will display a list of invoices. The user must select the invoices with the status "Open" or "Partial" is shown in Figure

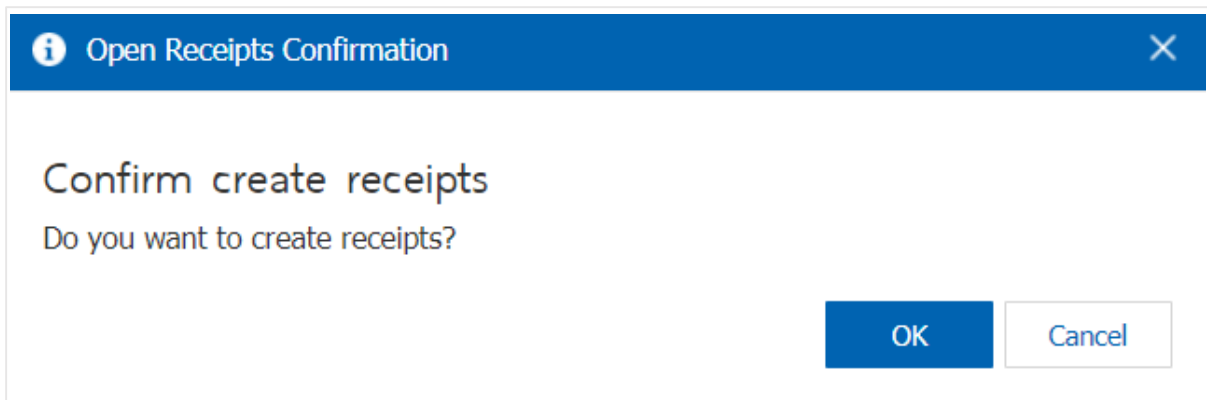
Billing Note									
Doc. Date	Doc. No.	AR. No.	AR. Name	Receipts Da...	Total Amount	Status	Owner		
24/01/2020	BN630124-000	A6209-002	ขายของชำ	24/01/2020	68,480.00	Close	อิสระ จิตรสว่าง	<input type="checkbox"/>	
21/01/2020	BN630121-000	A6209-004	จริงใจ จำกัด	21/01/2020	9,523.00	Open	Support Account	<input type="checkbox"/>	
16/01/2020	BN630116-000	CUS-119	นวมการไฟฟ้า	16/01/2020	19,043.86	Open	นวมล นนตรีสว่าง	<input type="checkbox"/>	
10/01/2020	BN630110-000	A6209-006	ขายสินค้า จำกัด	09/02/2020	26,750.00	Open	อิสระ จิตรสว่าง	<input checked="" type="checkbox"/>	
20/12/2019	BN621220-000	A6210-010	ออนไลน์ซอฟต์แวร์ จำกัด	19/01/2020	126,795.00	Open	อิสระ จิตรสว่าง	<input type="checkbox"/>	
22/11/2019	BN621122-000	A6209-001	ลูกค้าใหม่	22/11/2019	3,263.50	Close	อิสระ จิตรสว่าง	<input type="checkbox"/>	
08/11/2019	BN621108-000	A6209-004	จริงใจ จำกัด	08/12/2019	36,088.89	Close	อิสระ จิตรสว่าง	<input type="checkbox"/>	
11/10/2019	BN621011-000	A6209-004	จริงใจ จำกัด	25/11/2019	46,559.80	Close	อิสระ จิตรสว่าง	<input type="checkbox"/>	
27/09/2019	BN620927-000	A6209-002	ขายของชำ	28/09/2019	9,619.30	Open	นวมล นนตรีสว่าง	<input type="checkbox"/>	
27/09/2019	BN620927-001	A6209-005	ข้าวของดี จำกัด	07/10/2019	8,982.10	Cancel	นวมล นนตรีสว่าง	<input type="checkbox"/>	
27/09/2019	BN620927-002	CUS-010	เอ็น.ดี.รับเบอร์ จำกัด (มหาชน)	07/10/2019	375.00	Open	นวมล นนตรีสว่าง	<input type="checkbox"/>	
23/09/2019	BN620207-000	CUS-081	ขายดีจริงจำกัด	23/09/2019	180,503.48	Cancel	อิสระ จิตรสว่าง	<input type="checkbox"/>	
20/09/2019	BN620920-000	A6209-001	ลูกค้าใหม่	20/09/2019	42,211.50	Close	อิสระ จิตรสว่าง	<input type="checkbox"/>	

3. Then, the user presses the "Action" on the top right of the screen. Then select the "Create Receipt" will show Pop - up to the user to open a document confirming payment of Figure



The screenshot shows a document record for BN630110-000. The 'Action' dropdown menu is open, and 'Create Receipts' is highlighted. The document details include AR No. A6209-006, Doc. No. BN630110-000, and a total amount of 26,750.00.

Doc. No.	Doc. Date	Invoice No.	Doc. Type	Due Date	Amount	Balance	Billing Note Amount
AR630110-0001	10/01/2020	AR630110-0001	Credit Sale Non-Stock	09/02/2020	26,750.00	26,750.00	26,750.00
Total							26,750.00



The dialog box titled 'Open Receipts Confirmation' asks the user to confirm creating receipts. It contains the text 'Confirm create receipts' and 'Do you want to create receipts?' with 'OK' and 'Cancel' buttons.

4. When a user opens a document confirming the payment is complete. The system will display a form of document receipt and display customer information was derived from invoices automatically, the user should complete the form marked "*" to complete the picture

< New Receipts

Preview
Save
Close

Basic Data

Detail Deposit Receive VAT WHT Post GL Note & Attachment Define Field

* AR. No.

Customer Name

* Receipts No.

* Doc. No.

Invoice No.

* Receipts Date

* Doc. Date

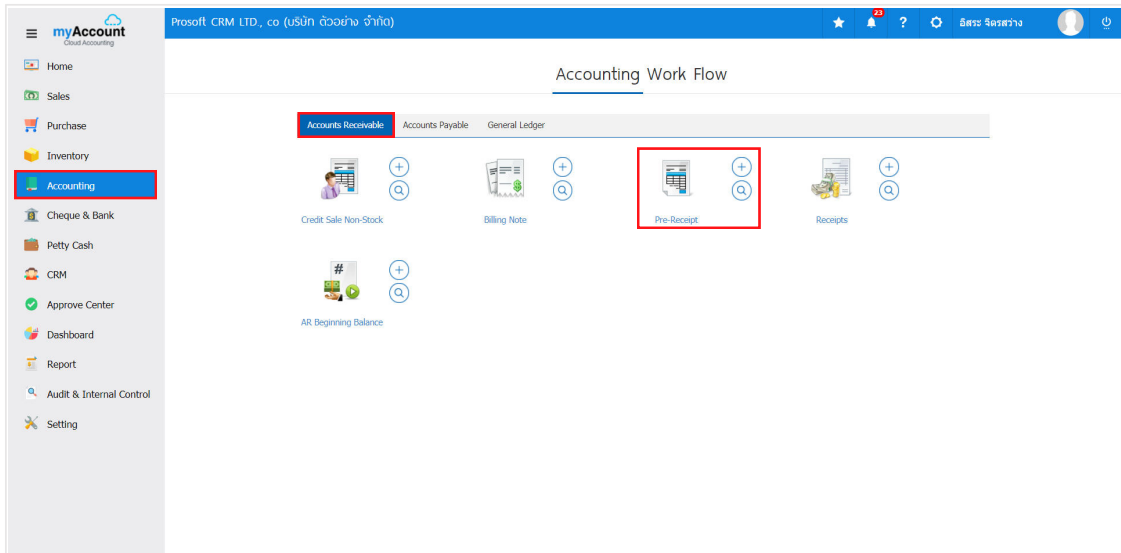
Invoice Date

Document + Add Doc.

<input type="checkbox"/>	Doc. No.	Doc. Date	Invoice No.	Billing Note No.	Amount	Balance	Pay Amount	Post VAT
<input type="checkbox"/>	AR630110-0001	10/01/2020	AR630110-0001	BN630110-000	26,750.00	26,750.00	26,750.00	<input type="checkbox"/>
					Total Payment		26,750.00	
					Base VAT			0.00
					Value Added Tax			0.00

Opening a payment document based on receipt (before receiving the payment)

1. The user can open the settlement document by referencing the receipt (before receiving the payment) by pressing the "Accounting" menu > "Account Receivable" > "Pre-Receipt" as shown



2. The receipt list screen is displayed (before receiving the payment). The user must select a receipt (before receiving money) with the status "Open" or "Partial" is shown in Figure

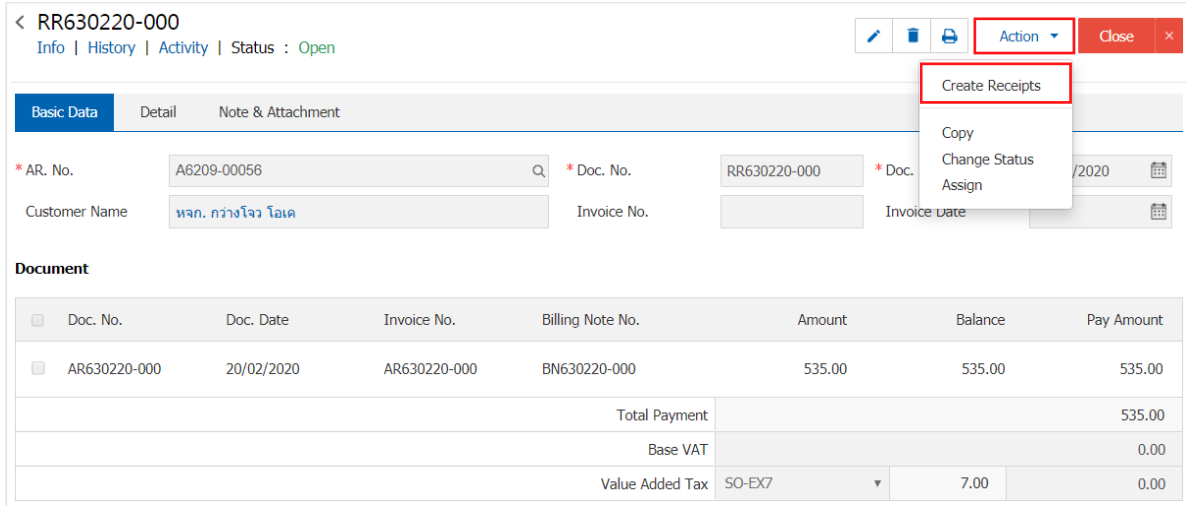
< Pre-Receipts ★ New +

All Pre-Receipts

<input type="checkbox"/>	Doc. Date	Doc. No.	Invoice No.	AR. No.	AR. Name	Amount	Status	Owner
<input type="checkbox"/>	06/03/2020	RR630306-000	RR630306-000	A6210-010	บริษัท ออนไลน์ซอฟต์แวร์ จำกัด	1,070.00	Close	อิสระ จิตรสว่าง
<input checked="" type="checkbox"/>	20/02/2020	RR630220-000		A6209-00056	หนจ. กวางใจ โฉมเด	535.00	Open	อิสระ จิตรสว่าง
<input type="checkbox"/>	07/02/2020	RR630207-000		A6209-005	บริษัท ข้าวของดี จำกัด	535.00	Close	อิสระ จิตรสว่าง
<input type="checkbox"/>	27/01/2020	RR630127-000		A6210-007	โปรซอฟท์ ซีโอาร์เอ็ม	5,000.00	Close	อิสระ จิตรสว่าง
<input type="checkbox"/>	24/01/2020	RR630124-000		A6209-002	ร้าน ขายของชำ	68,480.00	Close	อิสระ จิตรสว่าง
<input type="checkbox"/>	10/01/2020	RR630110-000		A6209-004	บริษัท จรุงใจ จำกัด	366.30	Close	อิสระ จิตรสว่าง
<input type="checkbox"/>	22/11/2019	RR621122-000		A6209-004	บริษัท จรุงใจ จำกัด	3,745.00	Close	อิสระ จิตรสว่าง
<input type="checkbox"/>	08/11/2019	RR621108-000		A6209-004	บริษัท จรุงใจ จำกัด	36,088.89	Close	อิสระ จิตรสว่าง
<input type="checkbox"/>	08/11/2019	RR621108-001		A6209-001	บริษัท ลูกคำใหม่	19,550.00	Close	นฤมล เนตรสว่าง
<input type="checkbox"/>	11/10/2019	RR621011-000		A6209-004	บริษัท จรุงใจ จำกัด	46,559.80	Close	อิสระ จิตรสว่าง
<input type="checkbox"/>	20/09/2019	RR620920-000		A6209-001	บริษัท ลูกคำใหม่	42,211.50	Close	อิสระ จิตรสว่าง
<input type="checkbox"/>	09/09/2019	RE1909-001	RE1909-001	BET	บริษัท บริษัท บิวเพรียม จำกัด ...	2,873,271.00	Close	นฤมล เนตรสว่าง
<input type="checkbox"/>	29/08/2019	RR620829-000	RR620829-000	BET	บริษัท บริษัท บิวเพรียม จำกัด ...	166,278.00	Close	นฤมล เนตรสว่าง

1 2 20 Items per page 1 - 20 Items From 21 Items

3. Then, the user Press the "Action" button at the top right of the program screen and select the "Create Receipt" command. The system will display Pop – up to allow the user to confirm the opening of the payment document



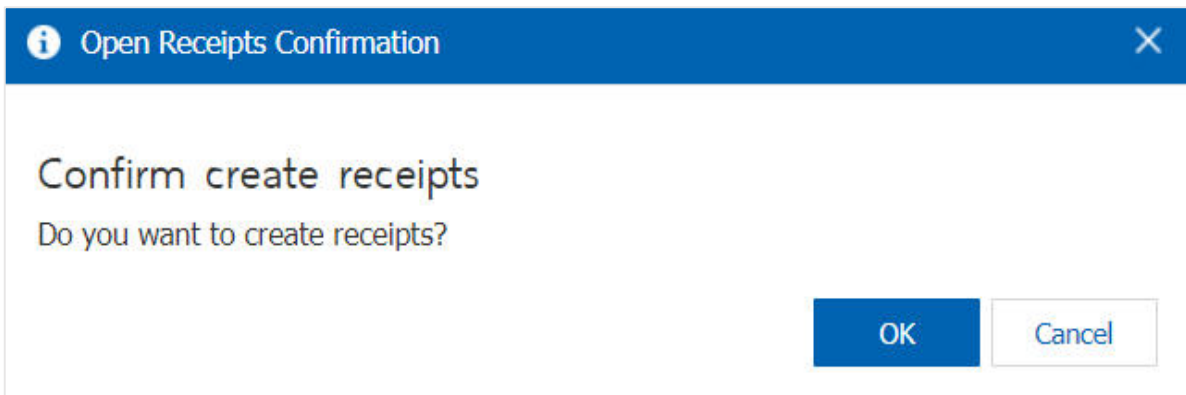
Basic Data | Detail | Note & Attachment

* AR. No. A6209-00056 * Doc. No. RR630220-000 * Doc. /2020

Customer Name หจก. กว้างใจ โปเต Invoice No. Invoice Date

Document

Doc. No.	Doc. Date	Invoice No.	Billing Note No.	Amount	Balance	Pay Amount
AR630220-000	20/02/2020	AR630220-000	BN630220-000	535.00	535.00	535.00
Total Payment						535.00
Base VAT						0.00
Value Added Tax				SO-EX7	7.00	0.00



Open Receipts Confirmation

Confirm create receipts

Do you want to create receipts?

OK Cancel

4. Once the user has confirmed the opening of the payment document has been completed. The system will display the form screen. Create a payment document and automatically display the customer information that is referenced by the receipt (before receiving the payment). The user should fill in a form with a "*" Mark as follows

< New Receipts

Preview
Save
Close

Basic Data

Detail Deposit Receive VAT WHT Post GL Note & Attachment Define Field


* AR. No. <input type="text" value="A6209-00056"/>	* Receipts No. <input type="text" value="RR630220-000"/>	* Receipts Date <input type="text" value="14/04/2020"/>
Customer Name <input type="text" value="พ.จ. กว่างโจว โดเค"/>	* Doc. No. <input type="text"/>	* Doc. Date <input type="text" value="14/04/2020"/>
	Invoice No. <input type="text"/>	Invoice Date <input type="text"/>

Document + Add Doc.

<input type="checkbox"/>	Doc. No.	Doc. Date	Invoice No.	Billing Note No.	Amount	Balance	Pay Amount	Post VAT
<input type="checkbox"/>	AR630220-000	20/02/2020	AR630220-000	BN630220-000	535.00	535.00	<input type="text" value="535.00"/>	<input type="checkbox"/>
					Total Payment			535.00
					Base VAT			0.00
					Value Added Tax			0.00

Contact Tel : 02-402-6141, 02-402-6143-4 Email : support@myaccount-cloud.com Website : www.myaccount-cloud.com

Download, print, and send e-mail payments documents

1. When the user creates a payment document, it is finished to download, print, or send an e-mail to the user. Press the "  "button in the upper right of the program screen. In the details screen, accept the Payment form




2. The system displays the payment documents form screen. The user can choose to press "Download", "Print" or "Send Email" button at the top right of the program screen, as required by the user. As Picture

Preview Receipts Form-Receipt

Status Download Print Send Email

1 of 1

 **Prosoft CRM LTD., co**
287 หมู่ 5 ตำบลสันทรายน้อย อำเภอสันทราย จังหวัดเชียงใหม่ 50210 โทร 02-402-8068, 081-359-7689
อีเมล sale@prosoftbiz.com เลขประจำตัวผู้เสียภาษี 0505557001854

Branch issued RECEIPT : Head Office Page 1/1

RECEIPT

AR. No.	A6209-00056	Doc. No.	NO256304-002
AR. Name	หจก. กว่างโจว โฮต	Doc. Date	03/04/2020
Branch	สำนักงานใหญ่	Tax ID	5498452687685
Address	เชียงใหม่.	Remark	
Tel.		Fax.	

No.	Ship No.	Ship Date	Bill No.	Amount	Balance	Payment
1	AR630403-000	03/04/2020		2,140.00	2,140.00	2,140.00

* Note: The payment document file is in the format. pdf extension