

Credit Non – Stock

Referring to the record buying credits purchase not related to the purchase of the business. And in case of need expenses of the Company such as paying water, electricity, telephone etc., to control of its creditors.

The document window Credit Non - Stock log

window is divided into 6 sections:

- Basic Data is recorded detailed information document Credit Non - Stock.
- Detail is the detail of the bill, shipping location, responsible and department.
- Deposit is a detailed record of deposit. Pull to cut spending the company paid.
- VAT is to record the details VAT
- Note & Attachment is to record the details description of Notes and conditions.
- Define Field is the data that users generate more forms to fill out manually.

(Define Field tab will only appear if it is set Define Field only).

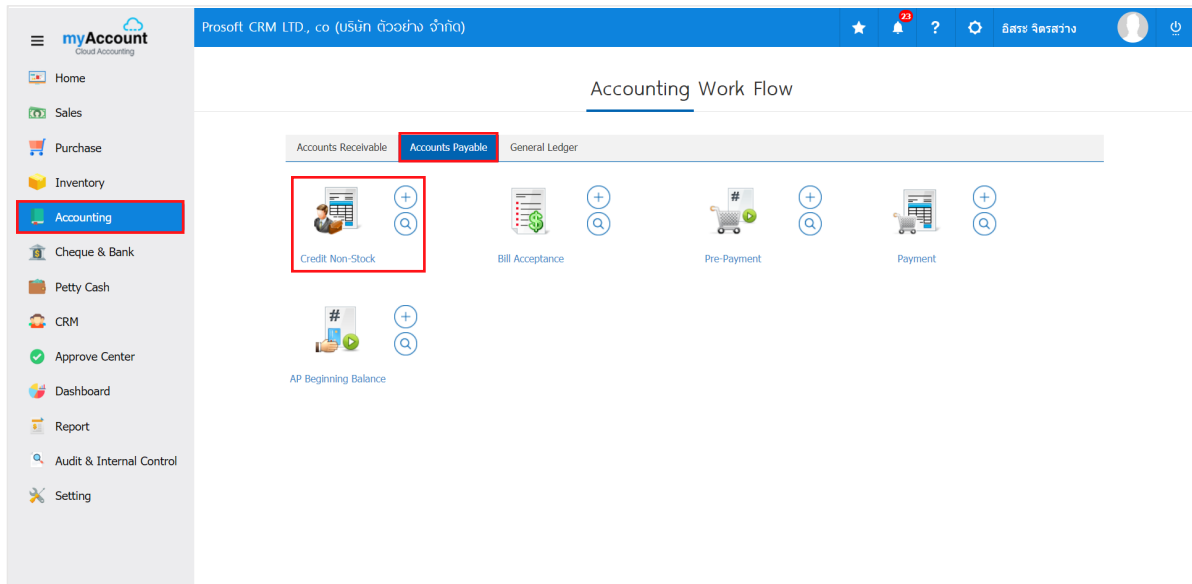
Documents the other escapes

Documents from the other creditors with a total of 5 states

- Draft is documents are recorded drafted.
- **Open** is a document to create a new one waiting to be used to open the receipt of invoice / document preparation, settlement documentation and payment.
- **Partial** is a document to use some part.
- **Close** is the document that is open to the receipt of invoice / document preparation paid and payment documents already.
- **Cancel** is a document that has been canceled can not be used any more.

The document credit non stock

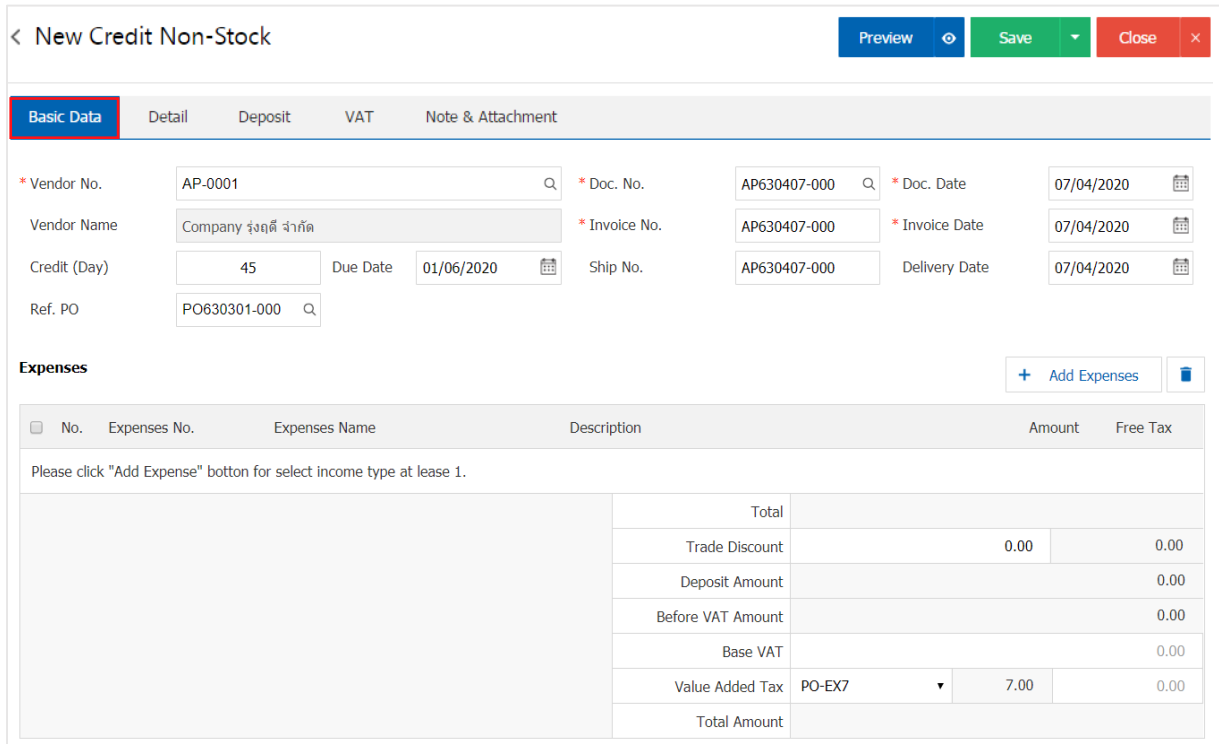
1. The user can save the document by pressing the Menu credit non stock "**Accounting**"> "**Account Payable**">"**credit non stock**" as shown in Figure.



2. The system will display a list of credit non stock users you can create new documents, credit non stock by pressing the "New" button at the top right of the screen as shown below.

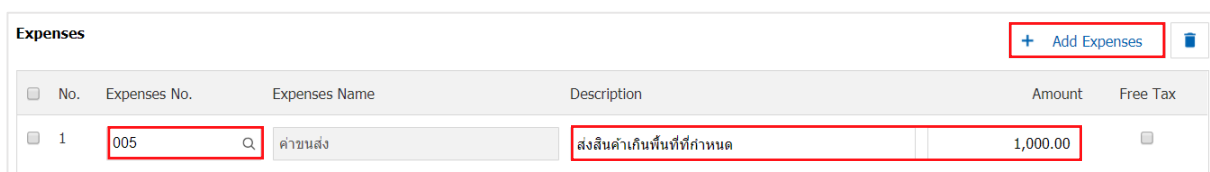
< Credit Non-Stock									
All Credit Non-...									
Doc. Date	Doc. No.	Invoice No.	Vendor No.	Vendor Name	Total Amount	Status	PO No.	Owner	
03/04/2020	AP630403-000	123456	AAA	หจก. ดวงดีเนอรั	2,140.00	Close		จินตหรา :	
02/04/2020	AP630402-000	AP630402-000	AP-0003	บริษัท วายโอยู จำกัด	3,070.00	Close		อิสระ จิตร	
01/04/2020	AP630401-000		AP-0000001	บริษัท พาทเนอร์	1,070.00	Open		จินตหรา :	
01/04/2020	AP630401-001		AP-0000001	บริษัท พาทเนอร์	1,070.00	Open		จินตหรา :	
05/03/2020	AP630305-000	AP630305-000	AP-0001	บริษัท รุ่งฤดี จำกัด	1,070.00	Close		อิสระ จิตร	
20/02/2020	AP630220-000		AP-0000001	บริษัท พาทเนอร์	5,350.00	Close		อิสระ จิตร	
06/02/2020	APB200206-001	APB200206-001	AP-0001	บริษัท รุ่งฤดี จำกัด	5,000.00	Open		อิสระ จิตร	
05/02/2020	AP630205-000	1234	0111	บริษัท MM จำกัด	535.00	Close		นฤมล เน	
09/01/2020	AP630109-0001	AP630109-0001	AP-0003	บริษัท วายโอยู จำกัด	32,100.00	Close		อิสระ จิตร	
07/01/2020	AP630107-000	INV1000011	AP-00399	ซูมิโตโม คอร์ปอเรชั่น	8,560.00	Close	PO630107-000	นฤมล เน	
19/12/2019	AP621219-0001	AP621219-0001	AP-0001	บริษัท รุ่งฤดี จำกัด	4,745.00	Open		อิสระ จิตร	
21/11/2019	AP621121-000		AP-0004	บริษัท ไฉตี จำกัด	3,745.00	Open		พิชิตพล อ	
21/11/2019	AP621121-001		AP-0004	บริษัท ไฉตี จำกัด	3,745.00	Open		พิชิตพล อ	

3. In the "Basic Data" bar, is the record details of credit non-stock documents such as accounts payable, document, document date, etc. The user should fill in a form marked with "*" as shown in the image.



No.	Expenses No.	Expenses Name	Description	Amount	Free Tax
Please click "Add Expense" button for select income type at lease 1.					
Total					
Trade Discount				0.00	0.00
Deposit Amount					0.00
Before VAT Amount					0.00
Base VAT					0.00
Value Added Tax PO-EX7				7.00	0.00
Total Amount					

4. In the expense bar, the user can add multiple charges by pressing the "+ button. Add Expenses" the system will be listed as the user expense. Selecting "Expense Code" with the "Revenue type" setting from the beginning "Specify the description".



No.	Expenses No.	Expenses Name	Description	Amount	Free Tax
1	005	ค่าขนส่ง	ส่งสินค้าเกินพื้นที่ที่กำหนด	1,000.00	

* Note: Users can choose to charge taxes or do not charge taxes.

5. The system will include the total amount of costs in the bill footer below. The user can specify a trade discount, both the amount and a percentage.

Total	1,000.00		
Trade Discount	10%		100.00
Deposit Amount	0.00		
Before VAT Amount	900.00		
Base VAT	900.00		
Value Added Tax	PO-EX7 ▼	7.00	63.00
Total Amount	963.00		

6. The user can choose a tariff that appears in the documents. The tax information is based on information that the user has challenged the "Settings creditors data" or "data set tax" as shown in Figure

Total	1,000.00		
Trade Discount	10%		100.00
Deposit Amount	0.00		
Before VAT Amount	900.00		
Base VAT	900.00		
Value Added Tax	PO-EX7 ▼	7.00	63.00
Total Amount	PO-EX7		963.00
	PO-EX10		
	PO-NO		
	PO-IN7		

7. In the "Detail" will refer to the address of the creditor. The user has set up a detailed address information. Since the beginning of creditors users can modify information in this section. Including the means of transportation, responsible and department for Figure

< New Credit Non-Stock

Preview Save Close

Basic Data **Detail** Deposit VAT Note & Attachment

Document Information

Address 7031 อาคารไทยซีซี อ.สุขาภิบาล2 แขวงคลองจั่น เขตบางกะปิ กทม. 10240 แขวง คลองจั่น เขต บางกะปิ กรุงเทพมหานคร 10240

Tax ID 1234567891234 Branch No. สำนักงานใหญ่

Phone 02-3777299 Fax

Shipping Information

Receive Address เลขที่ 2571/1 ซอฟต์แวร์รีสอร์ท แขวง แขวงหัวหมาก เขต เขตบางกะปิ กรุงเทพมหานคร 10240

Shipping Method

Purchase Detail

* Owner EMP-Admin อิศระ จิตรสว่าง Cost Center

Department DEP-001 แผนกเทคโนโลยีสารสนเทศ Internal Order

Billing, Payment and Other

* AP. No. AP-0001 Company รุ่งฤดี จำกัด

8. In the "Deposit" is a reference document deposit. The deposit can be pulled to cut expenses, the Company must pay for this by pressing the "+"> "select the document deposit"> "Enter the amount you want to edit"> "✓" to save the image.

< New Credit Non-Stock

Preview Save Close

Basic Data Detail **Deposit** VAT Note & Attachment

Deposit

+ ✎

	Doc. No.	Invoice No.	Doc. Date	Total Deposit	Balance	Deposit Amount
<input checked="" type="checkbox"/>	✓ ✕ PD620305-000	PO620628-000	05/03/2019	10,000.00	9,000.00	9,000.00
Total						0.00

9. In the "VAT" is a detailed record of VAT. The system displays the current value added tax as the main tax from recorded data. Users can add or edit the VAT by pressing the "+" button to add information. Value added " " to make a change. The system will retrieve the user has set up a tax. "Setting payable" and "tax" and the system will automatically calculate the tax on Figure.

< New Credit Non-Stock
Preview
Save
Close

Basic Data
Detail
Deposit
VAT
Note & Attachment

VAT
+

Invoice No.	Invoice Date	Description	Base VAT	% VAT	VAT Amount	% Claimed	Avg. VAT
AP630407-000	07/04/2020	Credit Sale Non-Stock to Company รุ่งฤดี จำกัด	900.00	7.00	63.00	100.00	63.00

Base VAT
900.00
VAT Amount
63.00

Edit VAT

Invoice No.
AP630407-000

Invoice Date
07/04/2020

* Description
Credit Sale Non-Stock to Company รุ่งฤดี จำกัด

* Base VAT
900.00

* VAT
DOP-EX7
7.00

* VAT Amount
63.00

* % Claimed
0
☐ Use Average TAX

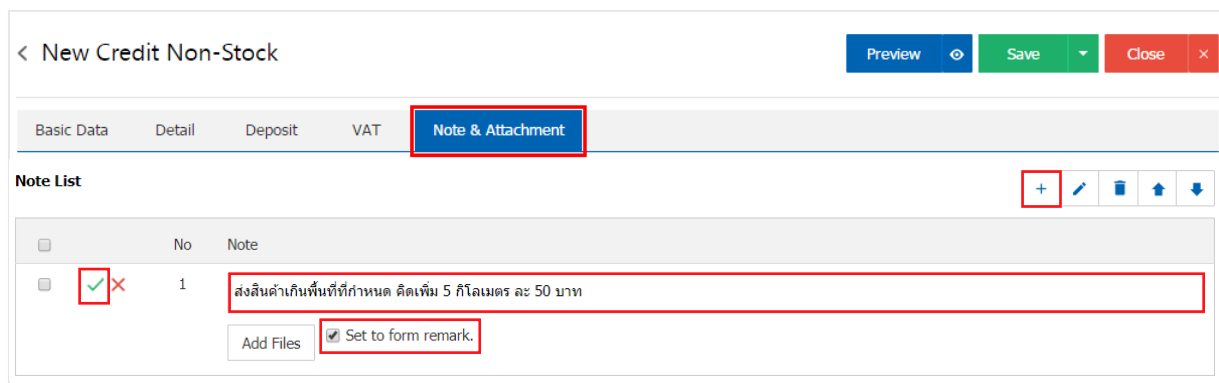
* Avg. VAT
0

Period No.
4/2020

Type
Ordinary Filing
* Time

OK
Cancel

10. In the "Note & Attachment" is to note the bill. Users can specify the notes you want by pressing the ">" > "specify the desired" > "✓ Set to form remark" used in the definition. Because the bill of over 1 and upto the present in the form > "✓" to save the image.



< New Credit Non-Stock

Basic Data Detail Deposit VAT **Note & Attachment**

Note List

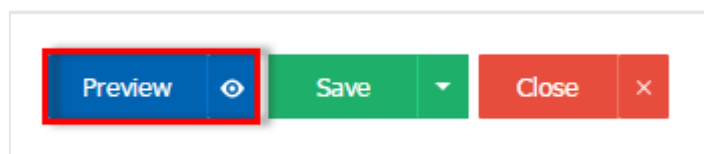
No	Note
1	ส่งสินค้าเกินพื้นที่ที่กำหนด คิดเพิ่ม 5 กิโลเมตร ละ 50 บาท

Add Files ☒ Set to form remark.

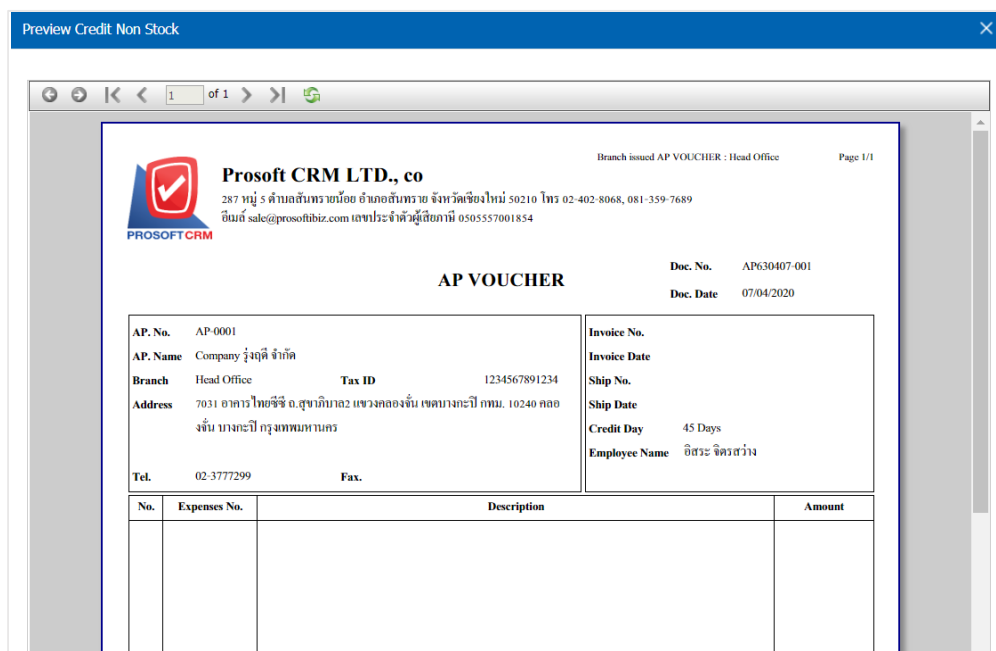
* Note: The "▲" and "▼" to scroll the text up or according to user requirements.

* Note: If the user has other documents. According to the document, the creditors, other users can "Add Files" documents other.

11. The user can press the "Preview" button on the top right of the screen. Previous document CreditSale Non - Stock to determine the accuracy of the data shown in Figure.



Preview Save Close



Preview Credit Non Stock

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Branch issued AP VOUCHER : Head Office Page 1/1

287 หมู่ 5 ตำบลต้นทรายน้อย อำเภอสามพราน จังหวัดเชียงใหม่ 50210 โทร 02-402-8068, 081-359-7689
อีเมล sale@prosoftbiz.com เลขประจำตัวผู้เสียภาษี 0505557001854

AP VOUCHER

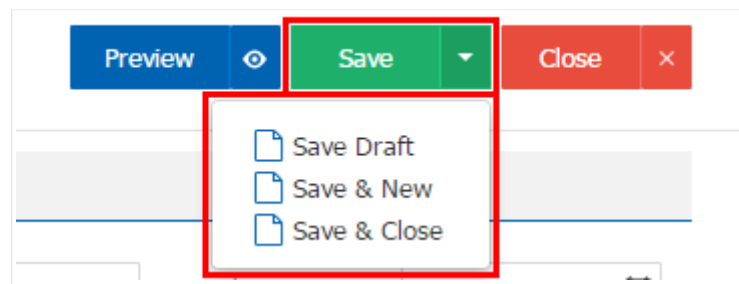
Doc. No. AP630407-001
Doc. Date 07/04/2020

AP. No. AP-0001	Invoice No.
AP. Name Company จำกัด	Invoice Date
Branch Head Office Tax ID 1234567891234	Ship No.
Address 7031 อาคารไทยซีอี อ.สุขาภิบาล2 แขวงคลองจั่น เขตบางกะปิ กทม. 10240 คลอ งจัน บางกะปิ กรุงเทพมหานคร	Ship Date
Tel. 02-3777299 Fax.	Credit Day 45 Days
	Employee Name อิศระ จิตรสว่าง

No.	Expenses No.	Description	Amount

12. After the check is complete, press the "Save" button at the top right of the screen to save the document Credit Sale Non - Stock by recording data can be divided into 4 recording format:

- Save the document Credit Sale Non - Stock usual information that has been registered.
- Save Draft to save a draft document. When users save documents Credit Sale Non - Stock completed, the system will display the document Credit Sale Non - Stock draft immediately.
- Save & New to save and open records document Credit Sale Non - Stock new people. take notes information document Credit Sale Non - Stock already. The system will display the recorded document other receivables immediately.
- Save & Close to save and return to the list of other debtors. When users save documents Credit Sale Non - Stock already. The system will reverse the display of all other debtors immediately.



Status Change Confirmation Credit Sale Non-Stock

1. Users can confirm the status of the Credit Sale document by pressing the "SELECT Credit Sale-Stock" button to change the status of 1. Change status of Credit Sale Non-Stock all

Status change conditions are available.

- The **Open** status to **Cancel** status.
- **Partial**, **Close**, **Cancel**, the status cannot be changed from the original document. Another document reference has been closed or canceled.

All Credit Non-...									
	Doc. Date	Doc. No.	Invoice No.	Vendor No.	Vendor Name	Total Amount	Status	PO No.	Action
<input checked="" type="checkbox"/>	06/02/2020	APB200206-001	APB200206-001	AP-0001	บริษัท รุ่งฤดี จำกัด	5,000.00	Open		Copy Change Status Assign
<input type="checkbox"/>	05/02/2020	AP630205-000	1234	0111	บริษัท MM จำกัด	535.00	Close		

Change Status Confirmation

Confirm change credit non-stock status

Do you want to change credit non-stock status no. APB200206-001

Current Status Open

New Status Cancel

* Reason

OK

Cancel

Download, print, and send e-mail a Credit Sale Non-Stock Document

1. When a user creates a Credit Sale-Stock finish, you need to download, print, or send an email to the user press the "🖨️" button in the upper right of the program screen. In the details screen, set the other accounts receivable.




2. The system will display a Credit Sale document form screen. The user can select the "Download" "Print" or "Send Email" button at the top right of the program screen, as required by the user. As Picture

Preview CreditNonStock Form-CreditNonStock

Status

Download
Print
Send Email


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287 หมู่ 5 ตำบลสันทรายน้อย อำเภอสันทราย จังหวัดเชียงใหม่ 50210 โทร 02-402-8068, 081-359-7689
อีเมล sale@prosoftbiz.com เลขประจำตัวผู้เสียภาษี 0505557001854

Branch issued AP VOUCHER : Head Office
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AP VOUCHER

Doc. No. APB200206-001
Doc. Date 06/02/2020

AP. No.	AP-0001	Invoice No.	APB200206-001
AP. Name	บริษัท รุ่งฤดี จำกัด	Invoice Date	06/02/2020
Branch	สำนักงานใหญ่	Ship No.	APB200206-001
Tax ID	1234567891234	Ship Date	06/02/2020
Address	7031 อาคารไทยซีอี อ.สุขาภิบาล 2 แขวงคลองจั่น เขตบางกะปิ กทม. 10240 แขวง คลองจั่น เขต บางกะปิ กรุงเทพมหานคร	Credit Day	45 Days
Tel.	02-3777299	Employee Name	อิสระ จิตรสว่าง
Fax.			

No.	Expenses No.	Description	Amount
1	002	ค่าทางด่วน	5,000.00

* Note: A Credit-Stock document file is located in the. pdf extension.