

Cheque Present to Bank

Meant to save the company from bringing cheque present to bank the check to the bank.

Window to save cheque present to bank

The recording to divide the data into four parts :

- **Tab Basic Data** is recorded details of the document cheque present to bank include the document number, date, document number, money, etc.
- **Tab Post GL** it was posted to the Journal Post cheque present to bank accounts of the ledger.
- **Tab Note & Attachment** is to record detailed notes. Item Description Terms & Conditions And attach additional documents.
- **Tab Define Field** is the data that users create a form to fill out more information on manually (Tab Define Field will only appear if it is set Define Field only).

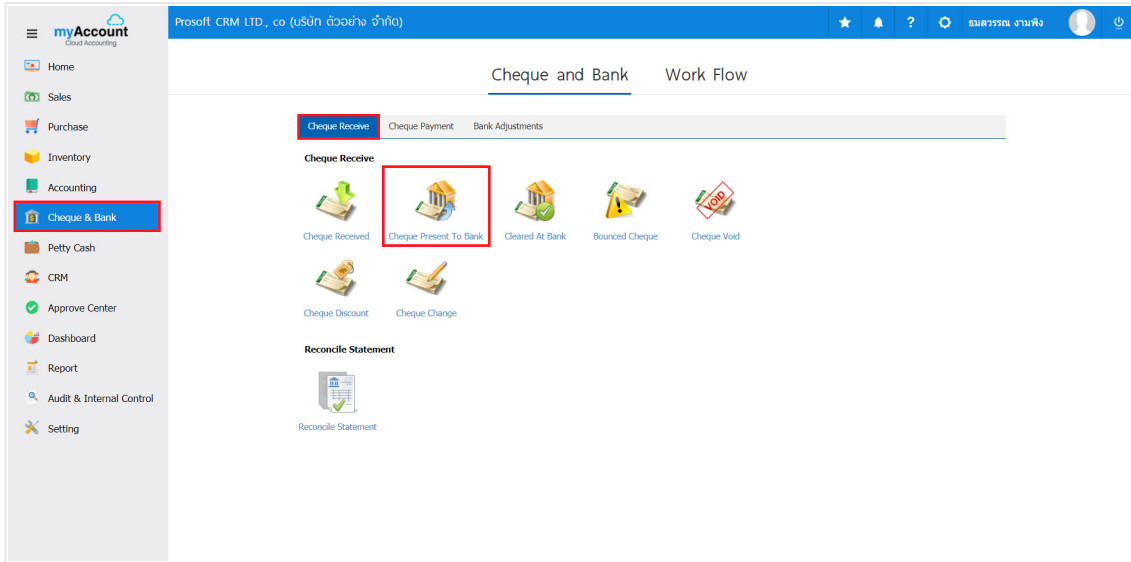
The document cheque present to bank

Records cheque present. to bank can save two ways :

- Document cheque present to bank system cheque present to bank direct reference to the other systems, including systems Cheque Cleared at Bank and Bounced.
- Document cheque present to bank with a claim for. The system cheque receive program to retrieve important documents, such as document number, date, bank check number, check date code on the debtor and the amount shown in cheque present to bank automation users to improve data integrity.

The document Cheque Present to Bank

1. Users can save documents Cheque Present to Bank by pressing the Menu "Cheque & Bank"> "Cheque Receive"> "Cheque Present to Bank" in Figure.



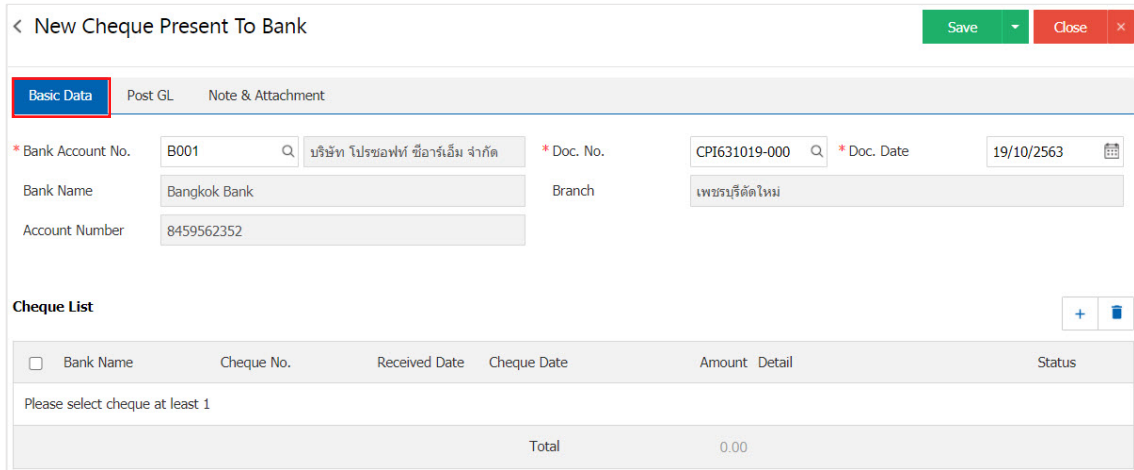
2. The system then displays a list Cheque Present to Bank users to create documents Cheque Present to Bank by pressing "New" button at the top right of the screen shown in Figure.

< Cheque Present To Bank ★ New +

<input type="checkbox"/>	Doc. Date	Doc. No.	Bank Name	Branch	Account Num...	Amount	Post GL	Status
<input type="checkbox"/>	09/10/2563	CPI631009-000	Krungthai Bank	ท่าแพ (เชียงใหม่)	1234567890	30,000.00	<input checked="" type="checkbox"/>	Close
<input type="checkbox"/>	25/09/2563	CPI630925-000	Krungthai Bank	ท่าแพ (เชียงใหม่)	1234567890	300,000.00	<input checked="" type="checkbox"/>	Close
<input type="checkbox"/>	06/08/2563	CPI630806-000	Siam Commercial Bank	มีโชค (เชียงใหม่)	1202365254	8,453.00	<input checked="" type="checkbox"/>	Close
<input type="checkbox"/>	24/07/2563	CPI630724-000	Krungthai Bank	ท่าแพ (เชียงใหม่)	0221504471	10,000.00	<input checked="" type="checkbox"/>	Open
<input type="checkbox"/>	09/07/2563	CPI630709-000	Krungthai Bank	ท่าแพ (เชียงใหม่)	1234567890	3,210.00	<input checked="" type="checkbox"/>	Open
<input type="checkbox"/>	25/06/2563	CPI630625-000	Krungthai Bank	ท่าแพ (เชียงใหม่)	1234567890	294.25	<input checked="" type="checkbox"/>	Open
<input type="checkbox"/>	03/04/2563	CPI630403-000	Krungthai Bank	ท่าแพ (เชียงใหม่)	1234567890	2,000.00	<input checked="" type="checkbox"/>	Open
<input type="checkbox"/>	15/02/2563	CPI630215-000	Krungthai Bank	ท่าแพ (เชียงใหม่)	843-215902-5	2,350.00	<input checked="" type="checkbox"/>	Open
<input type="checkbox"/>	10/01/2563	CPI630110-000	Kasikorn Bank	มีโชคพลาซ่า	408-029267-8	150,000.00	<input checked="" type="checkbox"/>	Open
<input type="checkbox"/>	02/12/2562	CPI621202-000	Krungthai Bank	เมือง	2562534521	30,000.00	<input checked="" type="checkbox"/>	Open
<input type="checkbox"/>	27/06/2562	CPI620627-000	Siam Commercial Bank	มีโชค (เชียงใหม่)	4080000000	2,000.00	<input checked="" type="checkbox"/>	Open
<input type="checkbox"/>	21/04/2562	CPI620421-000	Kasikorn Bank	มีโชคพลาซ่า	408-029267-8	2,000.00	<input checked="" type="checkbox"/>	Open
<input type="checkbox"/>	20/04/2562	CPI620420-000	Siam Commercial Bank	มีโชค (เชียงใหม่)	1202365254	10,000.00	<input checked="" type="checkbox"/>	Open

Items per page: 20 1 - 20 Items From 21 Items

3. In the Tab "Basic Data" is to save the details of the document Cheque. Present to Bank passbook and ID document number, date of the document called Constitution. Carr Branch passbook, the user should fill in the form marked "*" are required Figure

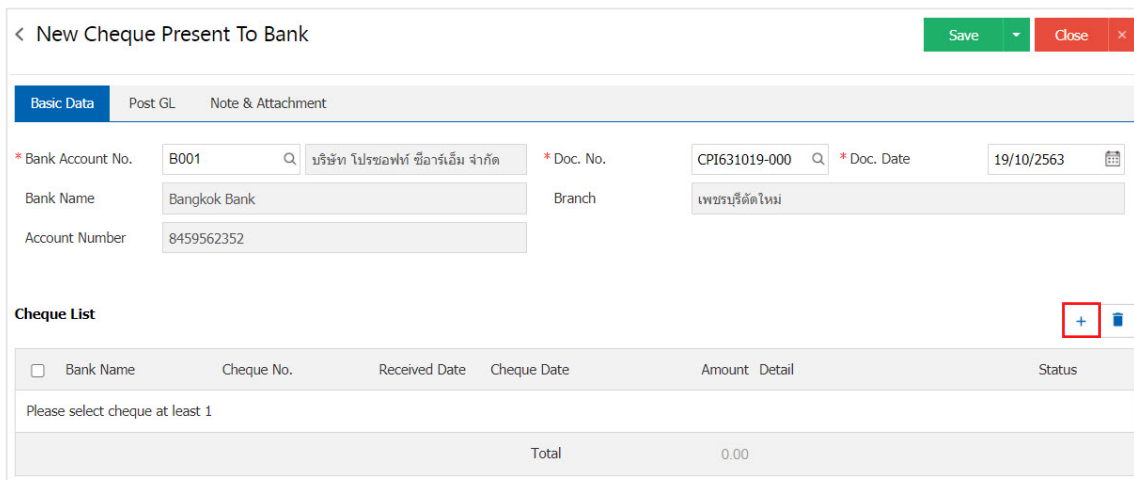


The screenshot shows the 'New Cheque Present To Bank' form. The 'Basic Data' tab is highlighted with a red box. The form contains the following fields:

- * Bank Account No.: B001 (with a search icon) and บริษัท โปรซอฟท์ ซิสเต็ม จำกัด
- * Doc. No.: CPI631019-000 (with a search icon) and * Doc. Date: 19/10/2563 (with a calendar icon)
- Bank Name: Bangkok Bank
- Branch: เพชรบุรีตัดใหม่
- Account Number: 8459562352

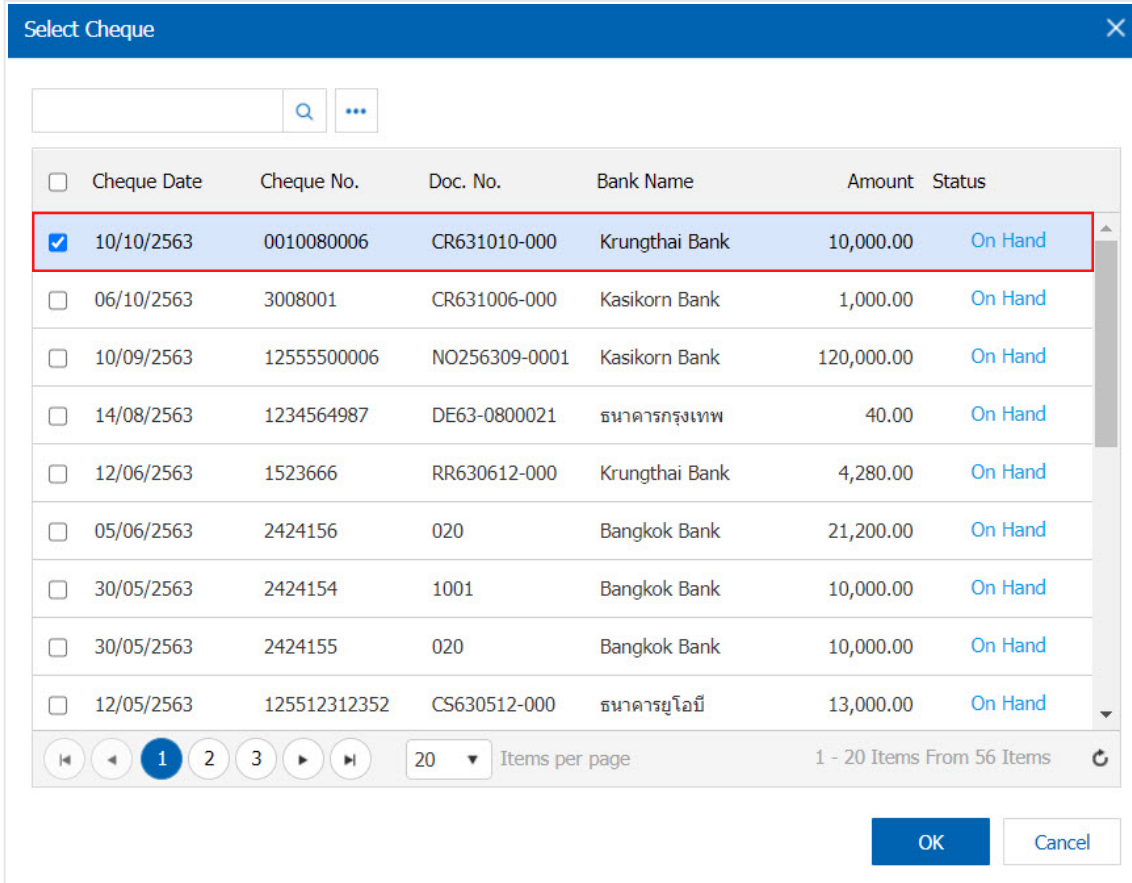
Below the form is a 'Cheque List' section with a table header: Bank Name, Cheque No., Received Date, Cheque Date, Amount, Detail, Status. The table is currently empty, with a message 'Please select cheque at least 1' and a 'Total' row showing 0.00. A '+' button is visible in the top right of the Cheque List section.

4. Users can select Cheque Present to Bank check customers out by pressing the "+" button. Figure.



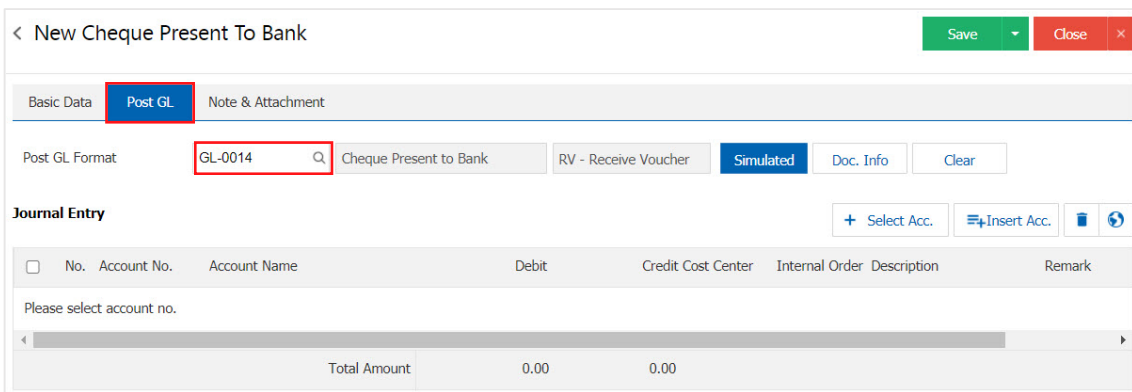
This screenshot is identical to the one above, but the '+' button in the 'Cheque List' section is highlighted with a red box, indicating that users can click it to add new cheques.

5. The system will list information check, including the check number, check amount, document number, bank name and status as shown in Figure.



<input type="checkbox"/>	Cheque Date	Cheque No.	Doc. No.	Bank Name	Amount	Status
<input checked="" type="checkbox"/>	10/10/2563	0010080006	CR631010-000	Krungthai Bank	10,000.00	On Hand
<input type="checkbox"/>	06/10/2563	3008001	CR631006-000	Kasikorn Bank	1,000.00	On Hand
<input type="checkbox"/>	10/09/2563	12555500006	NO256309-0001	Kasikorn Bank	120,000.00	On Hand
<input type="checkbox"/>	14/08/2563	1234564987	DE63-0800021	ธนาคารกรุงเทพ	40.00	On Hand
<input type="checkbox"/>	12/06/2563	1523666	RR630612-000	Krungthai Bank	4,280.00	On Hand
<input type="checkbox"/>	05/06/2563	2424156	020	Bangkok Bank	21,200.00	On Hand
<input type="checkbox"/>	30/05/2563	2424154	1001	Bangkok Bank	10,000.00	On Hand
<input type="checkbox"/>	30/05/2563	2424155	020	Bangkok Bank	10,000.00	On Hand
<input type="checkbox"/>	12/05/2563	125512312352	CS630512-000	ธนาคารยูโอบี	13,000.00	On Hand

6. In the Tab "Post GL" is to save statement to the Post account entries with depositing checks. to Ledger Users can click on the "Pattern Post" system lists the documents connected GL all the users select documents to GL desired Figure.



< New Cheque Present To Bank Save Close

Basic Data **Post GL** Note & Attachment

Post GL Format: GL-0014 Cheque Present to Bank RV - Receive Voucher Simulated Doc. Info Clear

Journal Entry + Select Acc. Insert Acc. [trash] [refresh]

<input type="checkbox"/>	No.	Account No.	Account Name	Debit	Credit Cost Center	Internal Order	Description	Remark
Please select account no.								
Total Amount				0.00	0.00			

Select GL Link
✕

GL Link No.	GL Link Name	Description	Add Name	Default	
<input checked="" type="checkbox"/>	GL-0014	Cheque Present to Bank	Cheque present to bank	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Items per page

1 - 1 Items From 1 Items

7. Then the user presses the "Simulated" system of accounting by. automatically as users connect GL has tie in Figure.

< New Cheque Present To Bank

Basic Data

Post GL

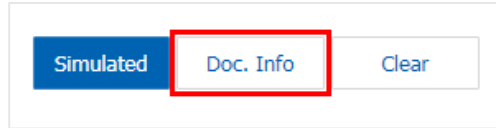
Note & Attachment

Post GL Format

Simulated

No.	Account No.	Account Name	Debit	Credit Cost Center	Internal Order	Description	Remark
<input type="checkbox"/>	1	11300007 <input type="button" value="Q"/> เช็ครับลงวันที่ล่วงหน้า	10,000.00	0.00	<input type="button" value="Q"/>	<input type="button" value="Q"/>	
<input type="checkbox"/>	2	11300007 <input type="button" value="Q"/> เช็ครับลงวันที่ล่วงหน้า	0.00	10,000.00	<input type="button" value="Q"/>	<input type="button" value="Q"/>	
Total Amount			10,000.00	10,000.00			

8. When the user presses the "Doc. Info" to browse to the document number. Reference Document date reference date and description to record daily Figure.



Post GL : Doc. Info

Journal Book No. RV สมุดรายวันรับ

* Doc. No. CRV201019-001 Doc. Date 19/10/2563

Ref. Doc. No. CPI631019-000 Ref. Date 19/10/2563

Description Cheque present to bank

Save Cancel

9. When the user presses the "Clear" button will remove all items listed below.

Post GL Format GL-0014 Cheque Present to Bank RV - สมุดรายวันรับ Simulated Doc. Info Clear

Journal Entry + Select Acc. Insert Acc. [Icons]

No.	Account No.	Account Name	Debit	Credit Cost Center	Internal Order	Description	Remark
Please select account no.							
Total Amount			0.00	0.00			

10. When the user presses the "+ Select Acc." Add account to add channels below.

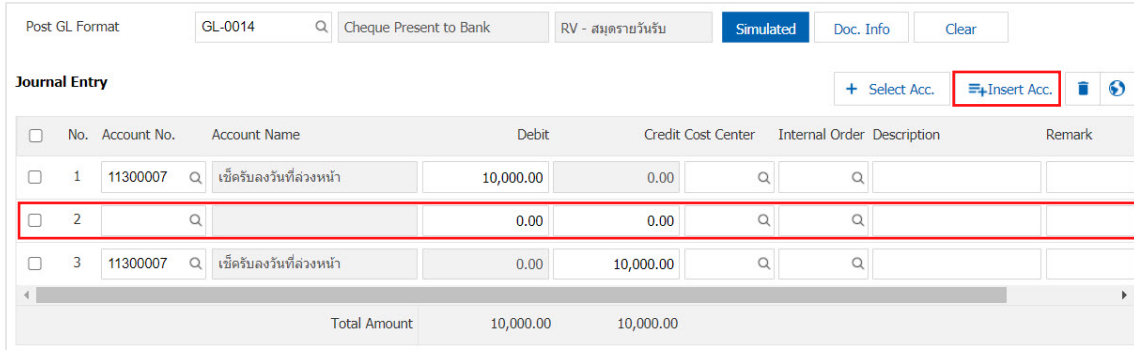
Post GL Format GL-0014 Cheque Present to Bank RV - สมุดรายวันรับ Simulated Doc. Info Clear

Journal Entry + Select Acc. Insert Acc. [Icons]

No.	Account No.	Account Name	Debit	Credit Cost Center	Internal Order	Description	Remark
1	11300007	เช็ครับลงวันที่ล่วงหน้า	10,000.00	0.00			
2	11300007	เช็ครับลงวันที่ล่วงหน้า	0.00	10,000.00			
3			0.00	0.00			
Total Amount			10,000.00	10,000.00			

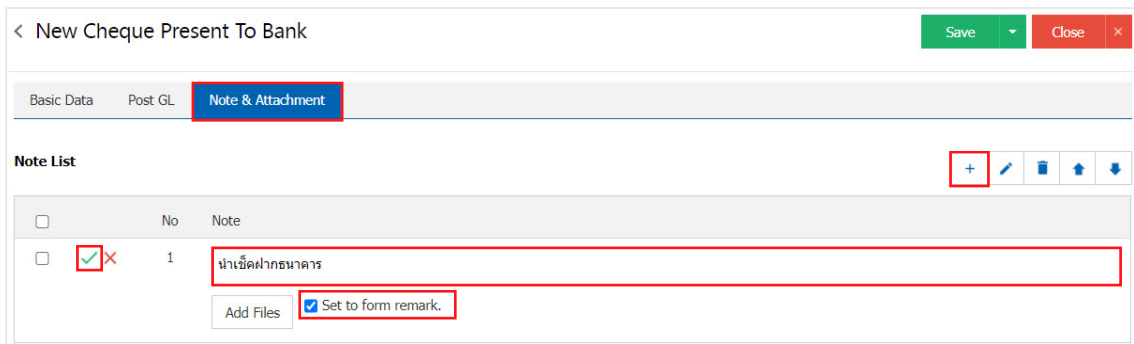
* Note: The user must make the Check box "Edit GL" to be added. Or edit entries to the "Document to the GL".

11. Users can insert between the accounts of others. The first entry, then press the "Insert Acc." will show exactly where the top of the account to add selected items as shown in Figure.



No.	Account No.	Account Name	Debit	Credit	Cost Center	Internal Order	Description	Remark
1	11300007	เช็ครับลงวันที่ล่วงหน้า	10,000.00	0.00				
2			0.00	0.00				
3	11300007	เช็ครับลงวันที่ล่วงหน้า	0.00	10,000.00				
Total Amount			10,000.00	10,000.00				

12. In the Tab "Note & Attachment" is to note the bill. Users can specify the notes you want by pressing the "+" > "Specify the desired" > "Set to form remark" used in the definition. Because the bill of over 1 and up to the present in the form > "✓" to save the image.



No	Note
1	นำเช็คฝากธนาคาร

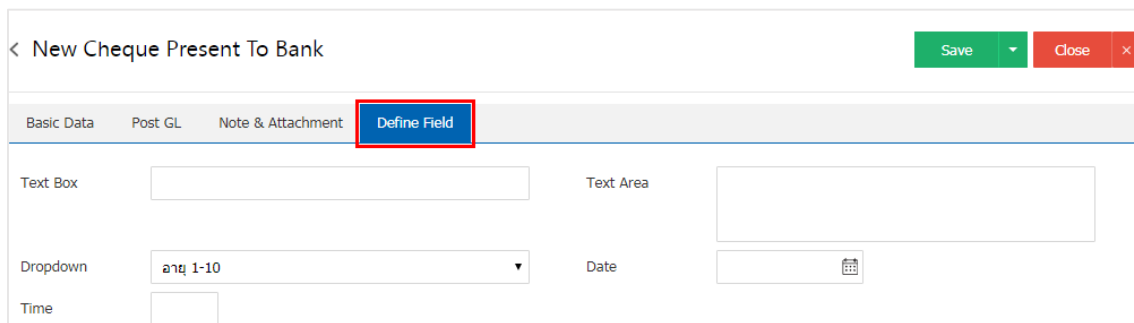
Add Files Set to form remark.

* Note: The "▲" and "▼" to scroll the text up. Or according to user requirements.

* Note: If the user has other documents to bring to the reference document cheque Present to Bank Users can "Add Files" documents other.

13. In tab "Define Field" is to save the information that users have created, the form fills in manually, where Define Field has five different forms :

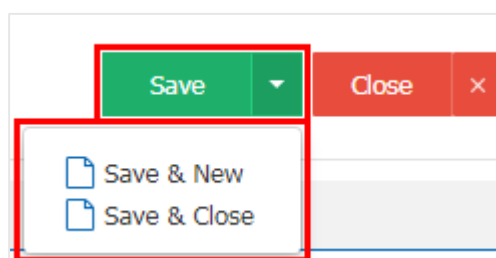
- Text Box format is a small text box image display that users can fill in unlimited font numbers and fill only one line.
- Text Area format is a large text box format display where users can fill out unlimited data, number of letters, and fill multiple lines.
- Dropdown format is an option format display that users can assign option information in the "Setting" menu > "General" > "ENUM".
- Date format is to display date format, month, year.
- Time format is to display time format information.



The screenshot shows a web application interface for 'New Cheque Present To Bank'. At the top right, there are 'Save' and 'Close' buttons. Below the title bar, there are tabs for 'Basic Data', 'Post GL', 'Note & Attachment', and 'Define Field'. The 'Define Field' tab is active and highlighted with a red box. It contains five input fields: 'Text Box' (a single-line text input), 'Text Area' (a multi-line text input), 'Dropdown' (a dropdown menu with 'เลข 1-10' selected), 'Date' (a date picker), and 'Time' (a time picker).

14. After the user. check the information, press "Save" button at the top right of the screen to save the document cheque Present to Bank by recording data can be recorded in 3 ways :

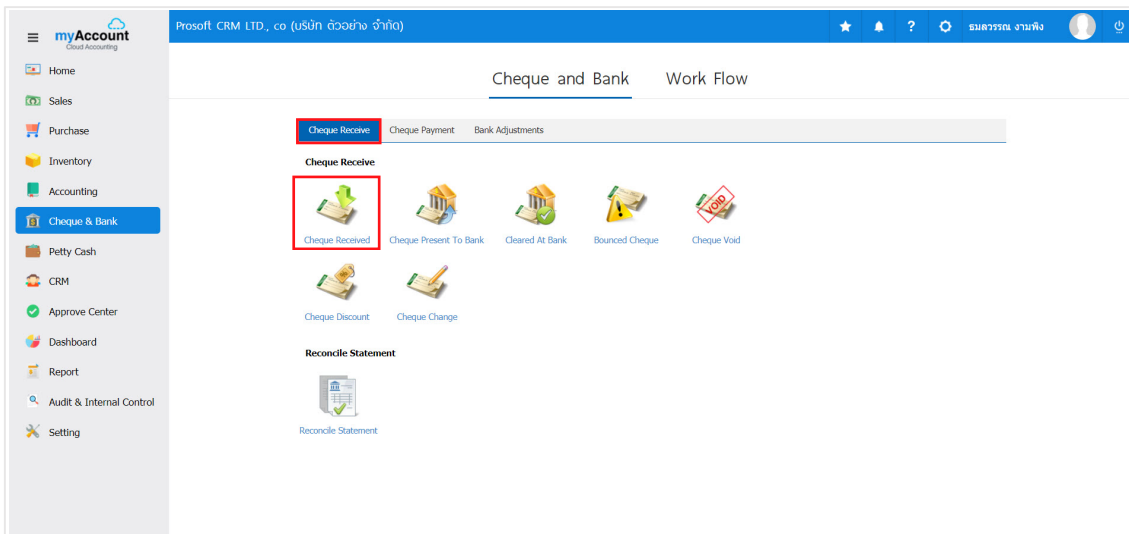
- Save the document cheque Present to Bank with regular information has successfully saved.
- Save & New to save and open documents cheque Present to Bank recorded a new user logs on. Information document cheque Present to Bank successfully. The system will display the recorded document cheque Present to Bank immediately.
- Save & Close to save and return to the list cheque Present to Bank when users save documents cheque Present to Bank successfully. Will be added to the list of all checks deposited immediately.



Open the document depositing checks received Cheque Received by reference documents

Is to open the document Cheque Present to Bank Cheque Received by reference to the recording process is continuous. The system will retrieve important documents such as document number, date, amount, bank code, etc. with the reference method are as follows :

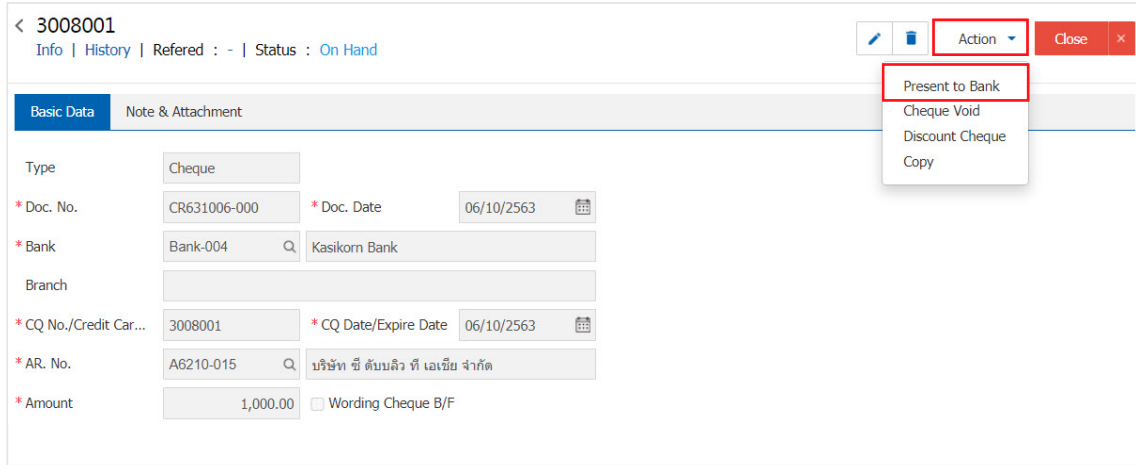
1. The user can open a document by document Cheque Present to Bank Cheque. Received by pressing Menu "Cheque & Bank" > "Cheque Received" on Figure.



2. The system will display a list of documents Cheque Received user must select the document Cheque Received a status "On Hand" is shown in Figure.

Doc. Date	Doc. No.	Bank Name	Branch	Cheque No.	Cheque Date	Customer ...	Amount	Doc. Type	Type	Status
09/10/2...	CR621009-000	Siam Comme...	มีโชคพลาซ่า	1234567890	09/10/2562	ลูกค้า	16,000,00...	Cheque Received	CQ	On Hand
09/08/2...	CR600802-005	Kasikorn Bank	ท่าแพ	1102523	09/08/2560	บริษัท แอ...	645,000.00	Cheque Received	CQ	On Hand
01/08/2...	CR600804-001	Kasikorn Bank	ท่าแพ	5502120	01/08/2560	บริษัท ศิโ...	500,000.00	Cheque Received	CQ	On Hand
26/06/2...	CR600703-003	Kasikorn Bank	สามแยกสัน...	7434444	28/06/2560	บริษัท มอ...	500,000.00	Cheque Received	CQ	Passed
25/09/2...	CS630925-000	ธนาคารกรุงเทพ	สาขามงกุฎ...	1234560000	25/09/2563	บริษัท จีเอ...	300,000.00	Cash Sale	CQ	Passed
18/04/2...	CS620418-000	Krungthai Bank	รามคำแหง	56565656	18/04/2562	สยามสโ...	160,500.00	Cash Sale	CQ	On Hand
10/01/2...	CR630110-0...	Krungthai Bank	โชนเมือง	4526526512	10/01/2563	บริษัท ขาย...	150,000.00	Cheque Received	CQ	Passed
27/07/2...	CS600727-001	Krungthai Bank	ดอนจั่น	5514262	28/07/2560	บริษัท แอ...	131,021.50	Cash Sale	CQ	On Hand
28/06/2...	CR600630-001	Siam Comme...	เทศบาล โ...	9230368	30/06/2560	เอ็น.ดี.รับ...	121,156.10	Cheque Received	CQ	Passed
10/09/2...	NO256309-0...	Kasikorn Bank	ท่าแพ	12555500006	10/09/2563	บริษัท ออ...	120,000.00	Receipts	CQ	On Hand
29/06/2...	CR600703-002	Kasikorn Bank	มีโชคพลาซ่า	0129258	30/06/2560	ลูกค้าขาย...	100,000.00	Cheque Received	CQ	Return
04/05/2...	CR630504-000	Krungthai Bank	บางซื่อ	00000001	04/05/2563	พ.ก. กวาง...	100,000.00	Cheque Received	CQ	On Hand
05/07/2...	DF/00003	Krungthai Bank	-	222233334	30/09/2561	บริษัท สก...	89,100.00	Deposit	CD	Passed

3. Then, the user presses the "Action" on the top right of the screen. And choose the command "Present to Bank" will show Pop - up to the user to verify the document Cheque Present to Bank Fig.



3008001
Info | History | Referred : - | Status : On Hand

Basic Data | Note & Attachment

Type: Cheque

* Doc. No.: CR631006-000 * Doc. Date: 06/10/2563

* Bank: Bank-004 Kasikorn Bank

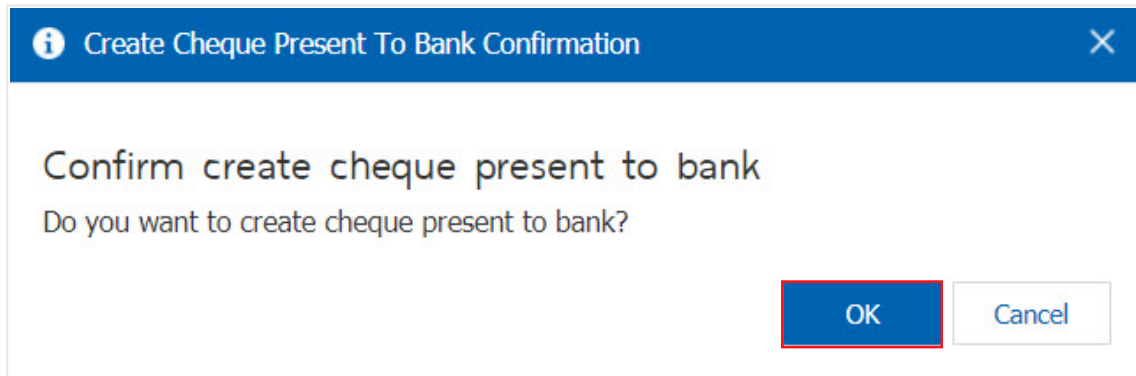
Branch:

* CQ No./Credit Car...: 3008001 * CQ Date/Expire Date: 06/10/2563

* AR. No.: A6210-015 บริษัท ซี ดีบีบลิว ที เอเชี่ย จำกัด

* Amount: 1,000.00 Wording Cheque B/F

Action dropdown menu options:
 Present to Bank
 Cheque Void
 Discount Cheque
 Copy

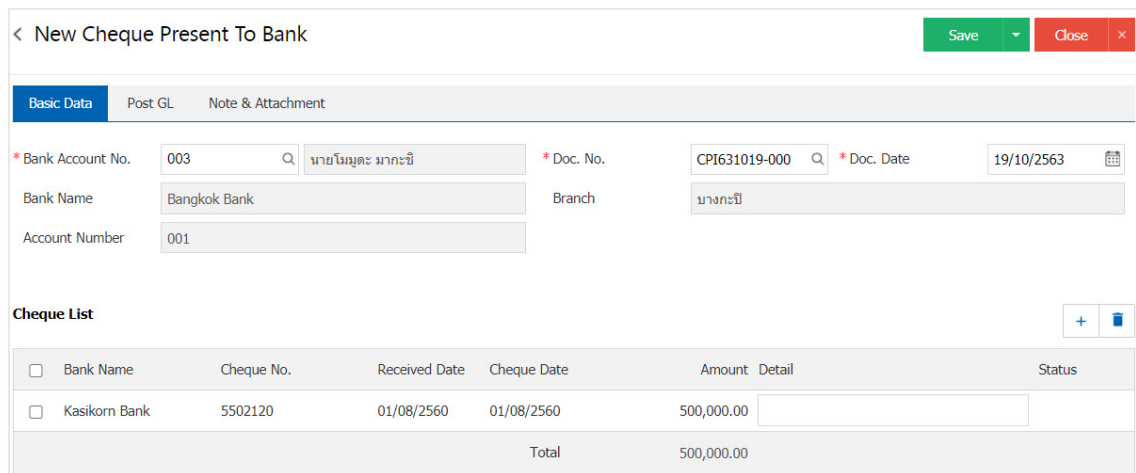


Create Cheque Present To Bank Confirmation

Confirm create cheque present to bank
Do you want to create cheque present to bank?

OK Cancel

4. When a user opens a document confirming Cheque Present to Bank successfully. The system will display a form to create documents and information Cheque Present to Bank Cheque. And banks that are referenced from Cheque Received documents automatically, the user should fill in. The form marked "*" are required as.



New Cheque Present To Bank

Basic Data | Post GL | Note & Attachment

* Bank Account No.: 003 นายโมญะ มากะซี * Doc. No.: CPI631019-000 * Doc. Date: 19/10/2563

Bank Name: Bangkok Bank Branch: นางกะซี

Account Number: 001

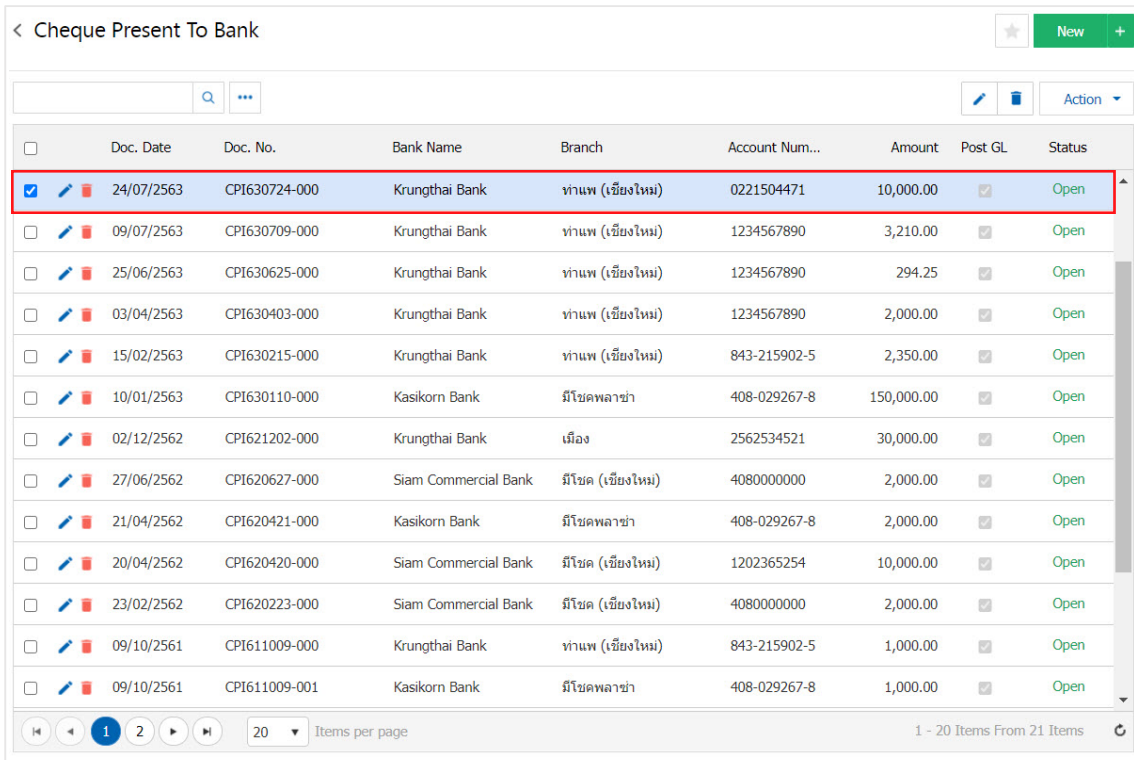
Cheque List

<input type="checkbox"/>	Bank Name	Cheque No.	Received Date	Cheque Date	Amount	Detail	Status
<input type="checkbox"/>	Kasikorn Bank	5502120	01/08/2560	01/08/2560	500,000.00		
Total					500,000.00		

Reference document deposited Cheque Received to documents Cheque Cleared at Bank or Bounced Cheque

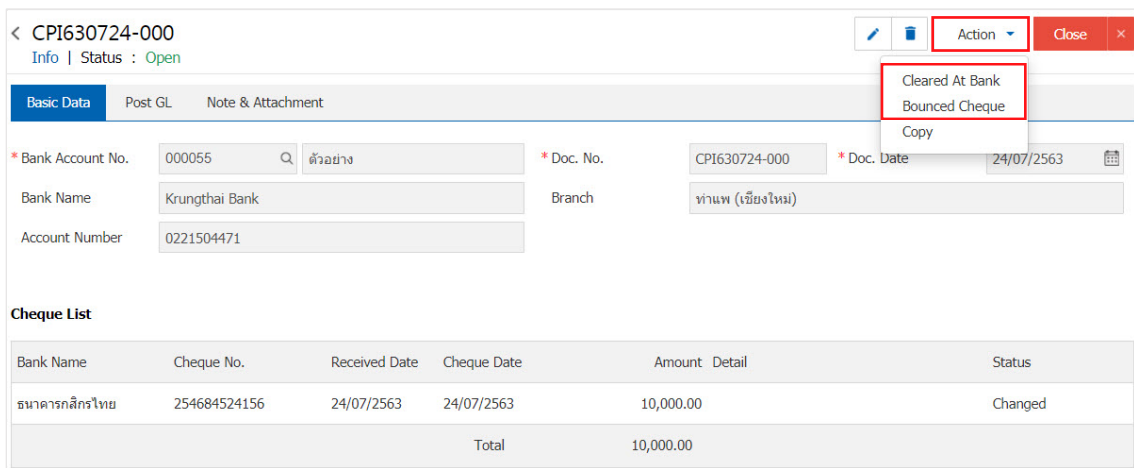
Is a reference document Cheque Present to Bank to document Bounced Cheque Cleared at Bank or Bounced Cheque to the recording process. there is continuity By way of reference as follows :

1. Select the user to challenge the document Cheque Present to Bank Figure.



<input type="checkbox"/>	Doc. Date	Doc. No.	Bank Name	Branch	Account Num...	Amount	Post GL	Status
<input checked="" type="checkbox"/>	24/07/2563	CPI630724-000	Krungthai Bank	ท่าแพ (เชียงใหม่)	0221504471	10,000.00	<input checked="" type="checkbox"/>	Open
<input type="checkbox"/>	09/07/2563	CPI630709-000	Krungthai Bank	ท่าแพ (เชียงใหม่)	1234567890	3,210.00	<input checked="" type="checkbox"/>	Open
<input type="checkbox"/>	25/06/2563	CPI630625-000	Krungthai Bank	ท่าแพ (เชียงใหม่)	1234567890	294.25	<input checked="" type="checkbox"/>	Open
<input type="checkbox"/>	03/04/2563	CPI630403-000	Krungthai Bank	ท่าแพ (เชียงใหม่)	1234567890	2,000.00	<input checked="" type="checkbox"/>	Open
<input type="checkbox"/>	15/02/2563	CPI630215-000	Krungthai Bank	ท่าแพ (เชียงใหม่)	843-215902-5	2,350.00	<input checked="" type="checkbox"/>	Open
<input type="checkbox"/>	10/01/2563	CPI630110-000	Kasikorn Bank	มีโชคพลาซ่า	408-029267-8	150,000.00	<input checked="" type="checkbox"/>	Open
<input type="checkbox"/>	02/12/2562	CPI621202-000	Krungthai Bank	เมือง	2562534521	30,000.00	<input checked="" type="checkbox"/>	Open
<input type="checkbox"/>	27/06/2562	CPI620627-000	Siam Commercial Bank	มีโชค (เชียงใหม่)	4080000000	2,000.00	<input checked="" type="checkbox"/>	Open
<input type="checkbox"/>	21/04/2562	CPI620421-000	Kasikorn Bank	มีโชคพลาซ่า	408-029267-8	2,000.00	<input checked="" type="checkbox"/>	Open
<input type="checkbox"/>	20/04/2562	CPI620420-000	Siam Commercial Bank	มีโชค (เชียงใหม่)	1202365254	10,000.00	<input checked="" type="checkbox"/>	Open
<input type="checkbox"/>	23/02/2562	CPI620223-000	Siam Commercial Bank	มีโชค (เชียงใหม่)	4080000000	2,000.00	<input checked="" type="checkbox"/>	Open
<input type="checkbox"/>	09/10/2561	CPI611009-000	Krungthai Bank	ท่าแพ (เชียงใหม่)	843-215902-5	1,000.00	<input checked="" type="checkbox"/>	Open
<input type="checkbox"/>	09/10/2561	CPI611009-001	Kasikorn Bank	มีโชคพลาซ่า	408-029267-8	1,000.00	<input checked="" type="checkbox"/>	Open

2. Then, press the "Action"> "Cleared at Bank (Cheque Cleared at Bank)" or "Bounced Cheque. (Bounced Cheque)" will show Pop - up to confirm the references below.



CPI630724-000
Info | Status : Open

Basic Data | Post GL | Note & Attachment

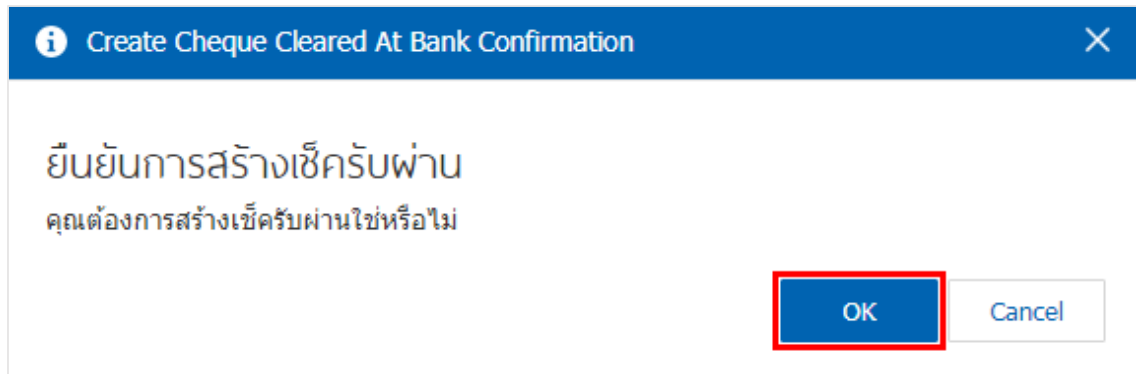
* Bank Account No. 000055 ตัวอย่าง * Doc. No. CPI630724-000 * Doc. Date 24/07/2563

Bank Name Krungthai Bank Branch ท่าแพ (เชียงใหม่)

Account Number 0221504471

Cheque List

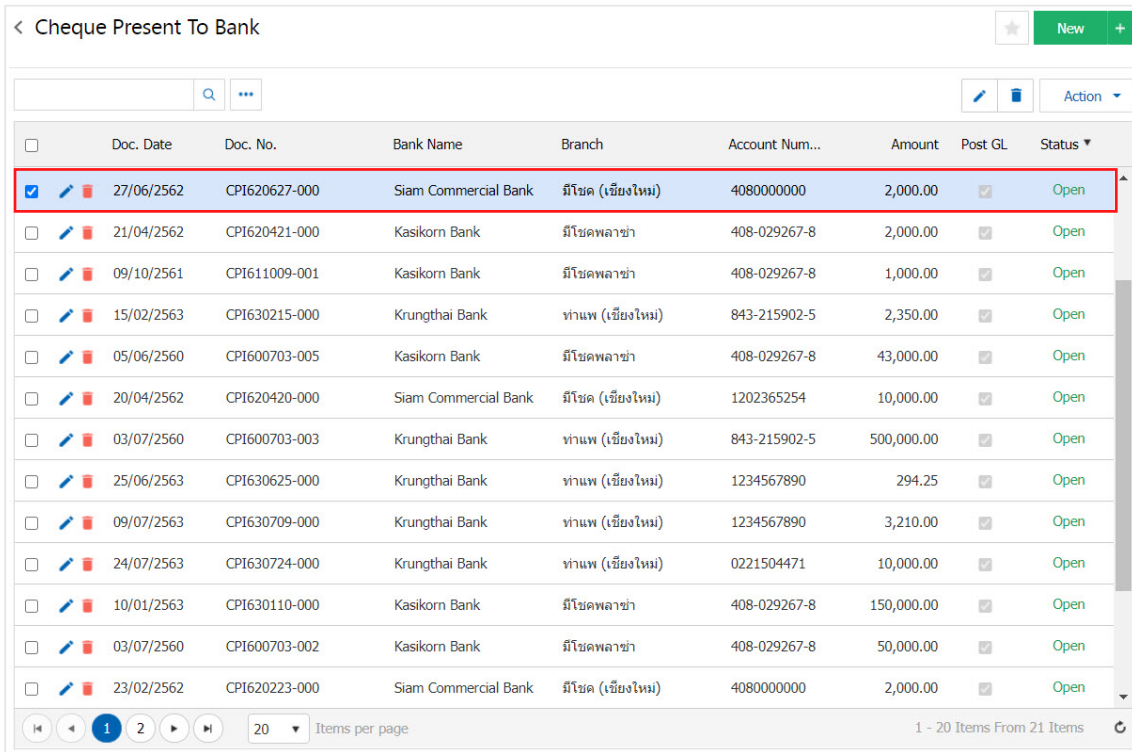
Bank Name	Cheque No.	Received Date	Cheque Date	Amount	Detail	Status
ธนาคารกรุงไทย	254684524156	24/07/2563	24/07/2563	10,000.00		Changed
Total				10,000.00		



Copying documents Cheque Present to Bank

Copying documents Cheque Present to Bank in case the user wants to create a new document Cheque Present to Bank details Cheque Present to Bank does not change. To help reduce the time to create documents. The user can copy documents have been deposited in a way to copy follows:

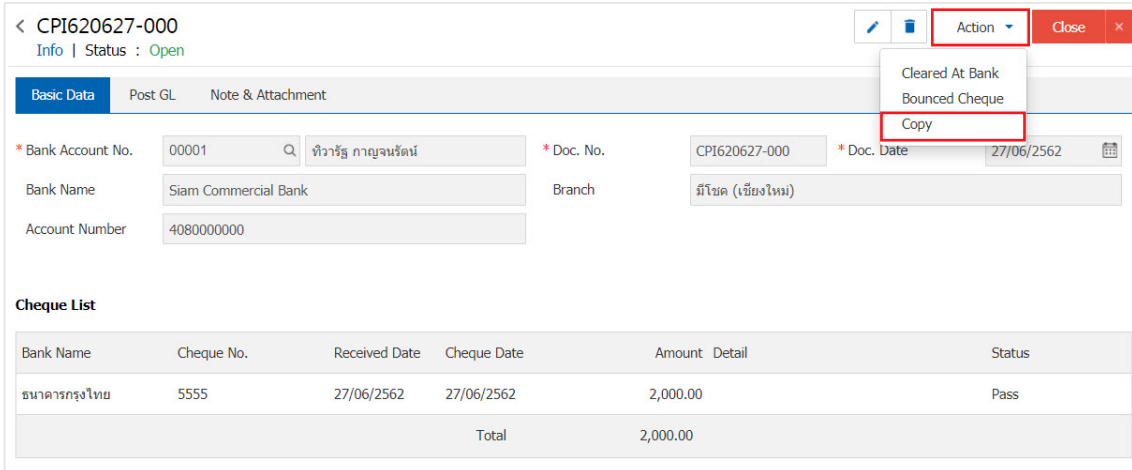
1. The user to select a challenger Cheque Present to Bank documents to be copied documents Figure.



The screenshot shows a web application interface for 'Cheque Present To Bank'. It features a table with columns for Doc. Date, Doc. No., Bank Name, Branch, Account Num..., Amount, Post GL, and Status. The first row is highlighted with a red border, indicating it is selected. The table contains 13 rows of data. At the bottom, there is a pagination control showing '1 - 20 Items From 21 Items'.

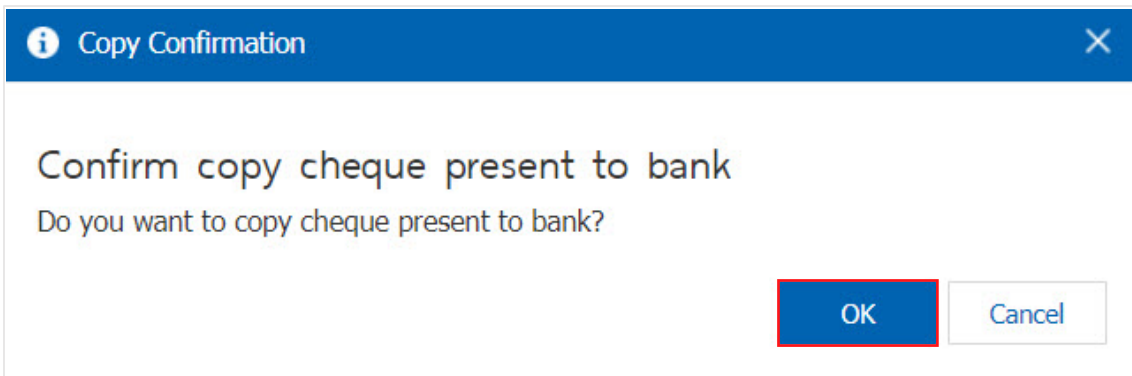
<input type="checkbox"/>	Doc. Date	Doc. No.	Bank Name	Branch	Account Num...	Amount	Post GL	Status
<input checked="" type="checkbox"/>	27/06/2562	CPI620627-000	Siam Commercial Bank	มีโชค (เชียงใหม่)	4080000000	2,000.00	<input checked="" type="checkbox"/>	Open
<input type="checkbox"/>	21/04/2562	CPI620421-000	Kasikorn Bank	มีโชคพลาซ่า	408-029267-8	2,000.00	<input checked="" type="checkbox"/>	Open
<input type="checkbox"/>	09/10/2561	CPI611009-001	Kasikorn Bank	มีโชคพลาซ่า	408-029267-8	1,000.00	<input checked="" type="checkbox"/>	Open
<input type="checkbox"/>	15/02/2563	CPI630215-000	Krungthai Bank	ท่าแพ (เชียงใหม่)	843-215902-5	2,350.00	<input checked="" type="checkbox"/>	Open
<input type="checkbox"/>	05/06/2560	CPI600703-005	Kasikorn Bank	มีโชคพลาซ่า	408-029267-8	43,000.00	<input checked="" type="checkbox"/>	Open
<input type="checkbox"/>	20/04/2562	CPI620420-000	Siam Commercial Bank	มีโชค (เชียงใหม่)	1202365254	10,000.00	<input checked="" type="checkbox"/>	Open
<input type="checkbox"/>	03/07/2560	CPI600703-003	Krungthai Bank	ท่าแพ (เชียงใหม่)	843-215902-5	500,000.00	<input checked="" type="checkbox"/>	Open
<input type="checkbox"/>	25/06/2563	CPI630625-000	Krungthai Bank	ท่าแพ (เชียงใหม่)	1234567890	294.25	<input checked="" type="checkbox"/>	Open
<input type="checkbox"/>	09/07/2563	CPI630709-000	Krungthai Bank	ท่าแพ (เชียงใหม่)	1234567890	3,210.00	<input checked="" type="checkbox"/>	Open
<input type="checkbox"/>	24/07/2563	CPI630724-000	Krungthai Bank	ท่าแพ (เชียงใหม่)	0221504471	10,000.00	<input checked="" type="checkbox"/>	Open
<input type="checkbox"/>	10/01/2563	CPI630110-000	Kasikorn Bank	มีโชคพลาซ่า	408-029267-8	150,000.00	<input checked="" type="checkbox"/>	Open
<input type="checkbox"/>	03/07/2560	CPI600703-002	Kasikorn Bank	มีโชคพลาซ่า	408-029267-8	50,000.00	<input checked="" type="checkbox"/>	Open
<input type="checkbox"/>	23/02/2562	CPI620223-000	Siam Commercial Bank	มีโชค (เชียงใหม่)	4080000000	2,000.00	<input checked="" type="checkbox"/>	Open

2. Then, press the "Action" > "Copy" will show Pop - up to copy documents Cheque present to Bank new form.



The screenshot shows a software interface for document management. At the top, there is a header for 'CPI620627-000' with an 'Action' dropdown menu and a 'Close' button. The 'Action' menu is open, showing options: 'Cleared At Bank', 'Bounced Cheque', and 'Copy'. The 'Copy' option is highlighted with a red box. Below the menu, the form displays 'Basic Data' for a bank account, including fields for Bank Account No., Bank Name, Account Number, Doc. No., and Doc. Date. A 'Cheque List' table is also visible, containing one row of cheque data and a total row.

Bank Name	Cheque No.	Received Date	Cheque Date	Amount	Detail	Status
ธนาคารกรุงไทย	5555	27/06/2562	27/06/2562	2,000.00		Pass
Total				2,000.00		



The screenshot shows a 'Copy Confirmation' dialog box. The title bar reads 'Copy Confirmation' with an information icon and a close button. The main text asks: 'Confirm copy cheque present to bank' and 'Do you want to copy cheque present to bank?'. At the bottom right, there are two buttons: 'OK' and 'Cancel'. The 'OK' button is highlighted with a red box.